



Homeland Security

Research Performance Program Report (RPPR) Implementation Plan

May 18, 2011

In accordance with the April 21, 2010 memorandum to the heads of executive departments and agencies from the Office of Management and Budget and Office of Science and Technology Policy, the Department of Homeland Security (DHS) hereby provides its implementation plan for the Research Performance Progress Report (RPPR). The RPPR is a federal-wide uniform format for use by agencies and awarding offices that support research and research-related activities.

All DHS Components that award and manage research programs that award grants and cooperative agreements will be subject to this implementation, including but not limited to the following DHS Components and awarding offices:

- Directorate for National Protection and Programs (NPPD)
- Directorate for Science and Technology (S&T)
- Directorate for Management, including Office of Procurement Operations, Grants and Financial Assistance Division (GFAD)
- Domestic Nuclear Detection Office (DNDO)
- Federal Law Enforcement Training Center (FLETC)
- Federal Emergency Management Agency (FEMA)
- Office of Health Affairs (OHA)
- United States Customs and Border Protection (CBP)
- United States Citizenship and Immigration Services (USCIS)
- United States Immigration and Customs Enforcement (ICE)
- United States Coast Guard (USCG)
- United States Secret Service (USSS)
- Transportation Security Administration (TSA)

DHS' RPPR implementation will be in electronic format and will be consistent with the reporting requirements established by OMB/OSTP and the guidance provided by the Research Business Models Subcommittee of the Committee on Science of the President's National Science and Technology Council. DHS will develop a common Department-wide template of the RPPR which will be made available as a Portable Document Format (.pdf) on a DHS website. The file submission from award recipients may be sent electronically or by paper to DHS awarding offices for annual or other interim progress reports, as provided in the recipient's award agreement. Electronic submissions are the preferred method and paper submissions should be utilized on a limited basis. The DHS Financial Assistance Policy and Oversight Office (FAPO) will work collaboratively with DHS Component program and awarding offices that administer research awards to implement the RPPR for FY 2013 awards or by September 30, 2012.