

Dear Colleague Letter – Employment Opportunity for Deputy Assistant Director, Directorate of Education and Human Resources

March 27, 2014

Dear Colleague:

The Directorate for Education and Human Resources (EHR) announces a nationwide search to fill the position of Deputy Assistant Director (DAD). Appointment to this position may be made as a full-time SES Career or SES Limited-Term (1-3 years) appointment or as an Intergovernmental Personnel Act (IPA) assignment. The application deadline is May 7, 2014. See the attached for evaluation criteria and application information. While IPA applications will be accepted after May 7 and until a selection is made, we encourage their submission on or before May 7 to ensure full consideration. The start date can be flexible, and will be negotiated with NSF.

The EHR directorate has primary responsibility for ensuring the nation's leadership in scientific discovery and innovation through STEM education and learning. The directorate is one of seven throughout NSF. The Assistant Director (AD) for EHR reports to the NSF Director and the Deputy reports to the AD. The vision of EHR is the creation and maintenance of a healthy and vital national STEM education enterprise. The directorate works toward this vision through its mission, which is to support research and development on STEM education and learning and to develop a diverse, STEM-literate citizenry. To discharge this responsibility requires not only knowledge in the appropriate disciplines, but also a commitment to high standards, a considerable breadth of interest and receptivity to new ideas, a strong sense of fairness, good judgment and a high degree of personal integrity.

The DAD plays a critical role in the directorate with a great deal of influence both internally, throughout the Agency, and externally, across the domestic and international funding scene, more broadly. Internal to NSF and EHR, this position is critical to the transformative efforts underway to prepare the directorate for the future challenges of STEM education and learning. On behalf of the AD, the DAD has strategic oversight responsibility for the implementation of policy, represents EHR on internal and external senior-level policy and planning bodies, and with external stakeholder groups, and services as the AD in his/her absence. In conjunction with the AD, the DAD provides leadership in the continuous improvement of EHR functions and mission development, direction and guidance to staff members in the Office of the AD and across the directorate. The DAD is an expert leader, manager and full participant in the planning, development, implementation and monitoring of EHR programs and activities. Interested colleagues are encouraged to apply.

For questions regarding this opportunity, please contact the Search Group at:
EHR-DAD-App@umich.edu

Members of the search group include:

- Dr. Dan Atkins, University of Michigan
- Dr. Eric Jolly, Minnesota Science Museum
- Dr. Adam Gamoran, William T. Grant Foundation
- Dr. Suzanne Ortega, University of North Carolina
- Dr. Marilyn Strutchens, Auburn University

Attachment:

Deputy Assistant Director, Directorate for Education and Human Resources

Additional Information

Applicants will be screened for basic eligibility according to the qualification requirements (below). Eligible applicants will be reviewed by an Evaluation Panel according to the criteria based on the qualification requirements. The best qualified candidates will be referred to the appropriate official who will recommend selection. All applicants will be considered without regard to race, color, religion, sex, national origin, political affiliation, marital status, physical disability, age, membership in an employee organization, or other non-merit reason.

QUALIFICATIONS REQUIRED:

EXECUTIVE/MANAGERIAL

Essential

1. **Leading Change**. Demonstrated ability to bring about strategic change, both within and outside the organization, to meet organizational goals. Includes the ability to establish an organizational vision and to implement it in a continuously changing environment.
2. **Leading People**. Demonstrated ability to lead people toward meeting the organization's vision, mission, and goals. Includes the ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.
3. **Results-Driven Leadership**. Demonstrated ability to meet organizational goals and customer expectations. Includes the ability to make decisions that produce high-quality results by applying technical knowledge, analyzing problems, and calculating risks.
4. **Business Acumen**. Demonstrated ability to manage human, financial, and information resources strategically.
5. **Building Coalitions**. Demonstrated ability to build coalitions internally and with other Federal agencies, State and local governments, nonprofit and private sector organizations, foreign governments, or international organizations to achieve common goals.

PROFESSIONAL/TECHNICAL

Essential

1. Ph.D. in STEM education, public education policy, or a STEM discipline; or equivalent professional experience, or a combination of education and equivalent experience in research and/or policy in at least one of the fields represented in the EHR Directorate (e.g., K-12, undergraduate, and/or graduate STEM education, learning in informal environments, learning sciences, STEM learning and learning environments, workforce development, broadening participation, and disciplinary STEM education.)
2. Senior management experience in academic, government, not-for-profit, and/or private sector national research and education endeavors directed at the enhancement of STEM education. Ability to establish a vision for the future of STEM education and learning.

3. Skill in building on the expertise and knowledge of researchers and educators in multiple disciplines to develop and implement approaches and programs that address important cross-cutting national challenges and priorities in STEM, and conduct research on learning.
4. Demonstrated knowledge of STEM education policy issues at Federal and/or state level, as related to EHR responsibilities and mission.
5. Demonstrated ability in providing liaison and communication with high-level officials of the Federal and scientific/education academic communities and with officials of major STEM organizations, the media and diverse audiences.

Applications must be received by May 7, 2014. While IPA applications will be accepted after May 7 and until a selection is made, we encourage their submission on or before May 7 to ensure full consideration.

Applications may be transmitted electronically to execsrch@nsf.gov or mailed or delivered to the following address:

National Science Foundation.

Division of Human Resource Management.

Executive Personnel, Room 315.

ATTN: EHR-2014-0003

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