AIL-POL_1000.02b
McMurdo Chapel Use Policy

Organizational Function
Antarctic Infrastructure and Logistics

Version
3

Policy Category
Management and Administration

Subject
McMurdo Chapel Use Policy

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AIL-POL_1000.02a

Issue Date
25 June 2018

Effective Date
Date of signing

Review On
Five years from date of signing

Authorized By
AIL Section Head

Office of Primary Responsibility
Antarctic Infrastructure and Logistics

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Status
Policy

Document Release History

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<tr>
<th>Release Number</th>
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Consult the USAP Master List for the most current version.

HARDCOPY NOT CONTROLLED – Verify Effective Date Before Use
Signature Approval

Approved by:

Stephanie Short  6/26/18
Section Head, Antarctic Infrastructure and Logistics

Note  This policy becomes effective on the date of signing.
1. **Purpose**  
This document establishes the policy for using the chapel at McMurdo Station for all United States Antarctic Program (USAP) participants.

2. **Scope**  
This policy is limited to the chapel at McMurdo Station. This policy applies to all personnel at McMurdo Station, either as part of the USAP or hosted by the USAP.

3. **Responsibilities**  

   **McMurdo Station Chaplains**  
The McMurdo Station chaplains are responsible for daily implementation of this policy.

   **NSF Station Manager**  
The NSF station manager may temporarily alter this policy to meet a greater programmatic need.

   **NSF Manager**  
The NSF manager responsible for McMurdo Station services will maintain oversight of this policy.

   **Antarctic Support Contractor (ASC)**  
ASC will participate in communicating and enforcing this policy.

   **Support Forces Antarctica (SFA)**  
SFA will ensure chapel program continuity between military chaplains.

4. **Policy**  
McMurdo Station is a U.S. government facility. The chapel shall be managed in accordance with existing government guidelines.

   During the austral summer (October – February), the following general rules and practices apply:

   1. Times for religious services will be posted at the chapel. During these times, no other activity will be permitted within the facility.

   2. Individuals or groups may reserve the facility by scheduling their activities with the chaplains. A monthly calendar of activities shall be posted at the chapel door, and these scheduled activities shall have priority.

   3. The chapel remains open 24 hours a day for individual use. Quiet meditation and worship are encouraged. Physical exercise programs conflict with the sanctuary aspect of the chapel and are only permitted in the chapel with prior approval from the chaplain and documentation that no other space is available on station.

   4. The chapel office restrooms will normally be available during the day but are often locked during other times.
5. Chapel equipment and supplies shall not be removed from the chapel without the permission of the chaplain. Any equipment rearranged for an activity shall be returned to its original placement upon completion of the activity.

6. The use of alcoholic beverages, except for sacramental wine, is not permitted in the chapel.

7. Smoking is not permitted in the chapel.

8. Candles used for religious purposes may be lit, but only during service activities. Lit candles shall never be left unattended.

9. During the austral winter, the NSF station manager will determine appropriate modifications to this policy.

5. **Policy Review**

This policy is valid until rescinded. It shall be reviewed at an interval of not more than 5 years.