

NSF Relocation Summary for the National Science Board

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NSF Headquarters Alexandria



Schedule



Budget



Business Operations



Employee Engagement

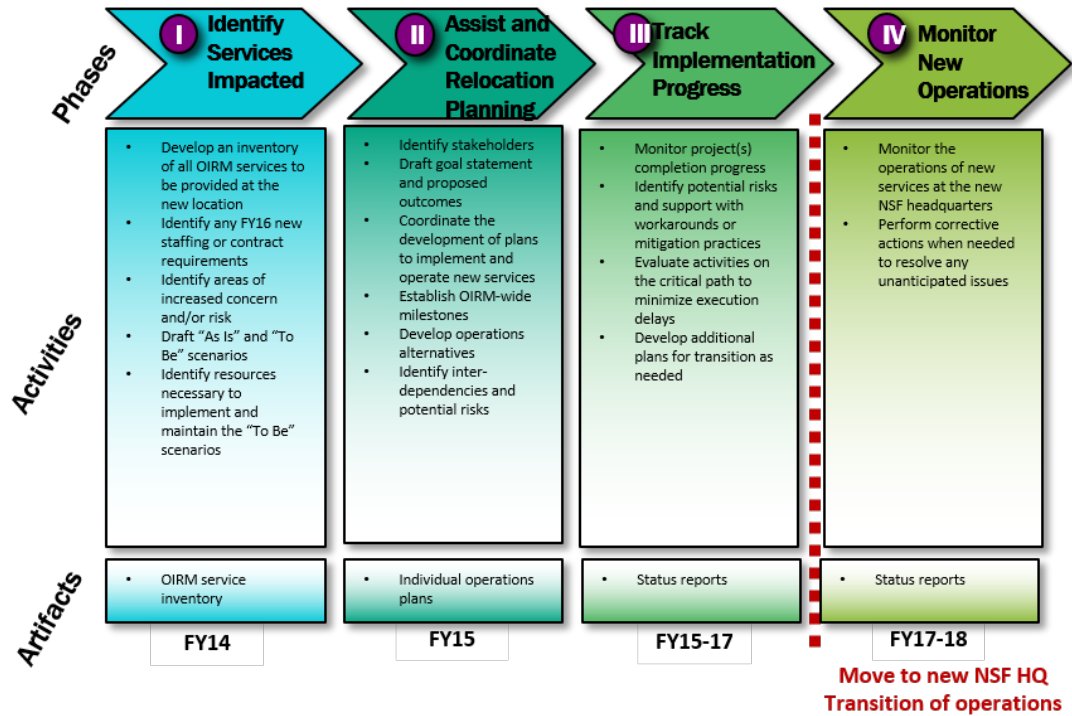


On Schedule, Within Budget

- Integrated Project Schedule ensured integration of workflow
- Careful stewardship included contingency reserves, value engineering
- Outcome:
 - LEED Silver sustainable building
 - Modern conference center with state-of-the-art AV capabilities
 - Robust network and IT infrastructure
 - Enhanced security posture



Move a “functioning” agency:



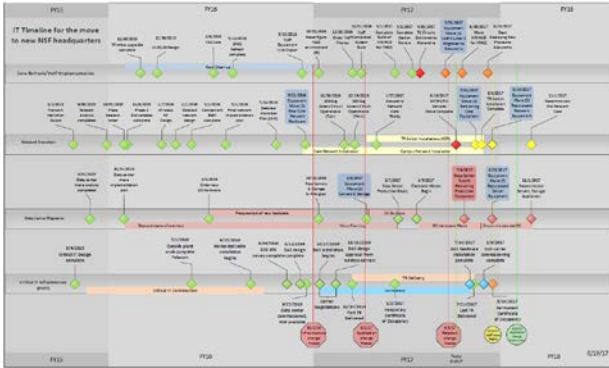
Minimize impact on staff and external community:

- Critical Dates Schedule
- Dual Operations
- Pre-moves of business functions
- 6-week move period for staff
- Limited hiatus for panel meetings



For example ... IT Operations

- Multi-Year Planning starting in FY15
 - Electronic and Physical Moves of Software and Equipment

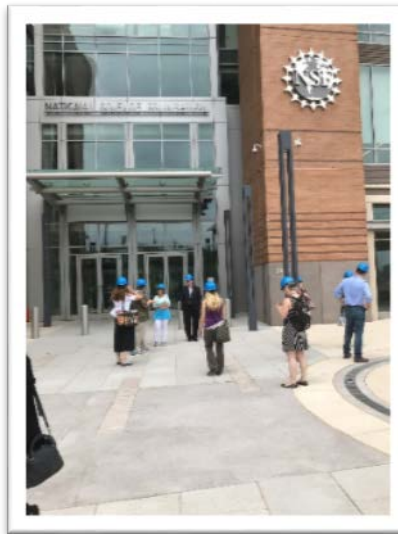


Pre-move Employee Engagement

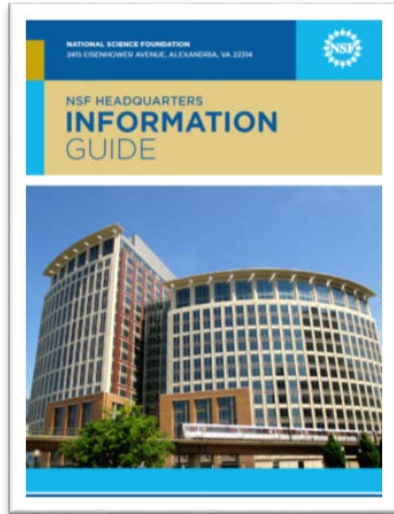
- Partnered with AFGE Local 3403 on key issues using a collaborative approach
- Directorate Branding
- Strategic Communications Plan
 - 38 employee tours
 - 64 info videos
 - 16 pre-move briefings
 - Monthly Town Halls

FY16 FEVS: 74% satisfied
with communications!

Retained 86% of
staff!



Post-move Employee Engagement



Welcome to Alexandria! Orientation

Evacuation Exits



Orientations, Info Guide, Move
Command Center, Employee Welcome!



