How does EPSCoR use annual reports?

- Program officers read your report, use it to make the argument for continuing increments
  - Please write a compelling narrative!
  - Please do not just provide itemized bullets.
- Track progress in all program elements during the reporting period
  - Progress towards goals
  - Strategic plan milestones and potential corrective actions
- Status of Programmatic Terms and Conditions
- Reverse Site Visit (RSV) planning
Appendix Tables A-H

• Appendix Tables A-H are still required, but:
  • Submit Excel spreadsheets separately to NSF Program Officer
  • Discuss the Appendix Table content in RPPR, but don’t upload the tables there
Appendix Tables B - demographics

- Report demographic information in aggregate
- Demographic information may be incomplete
  - self-reported
  - voluntary
  - adherent to all applicable state laws
B. PARTICIPANTS

Enter number of participants for the current reporting period

<table>
<thead>
<tr>
<th>Institution or RII Totals</th>
<th>Category</th>
<th>Total individuals in category</th>
<th>Male</th>
<th>Female</th>
<th>Blacks or African Americans</th>
<th>Hispanics</th>
<th>Other Ethnic</th>
<th>Persons with Disabilities</th>
<th>New Investigators*</th>
</tr>
</thead>
<tbody>
<tr>
<td>RII total</td>
<td>Faculty participants (or equivalent)</td>
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<td></td>
<td>Technical support staff</td>
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<td>Non-technical support</td>
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<td>Post docs</td>
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<td>Graduate students</td>
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<td>Undergraduates</td>
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<td>RII Leadership Team</td>
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<td>Advisory Board(s)</td>
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</tbody>
</table>

*New investigators are those at the faculty, junior faculty, and post doc level who are new to the RII project during the reporting period.

Notes:
(5) The "Other Ethnic" column should include ONLY Alaska Natives, Native Americans, Native Hawaiians, and other Pacific Islanders as defined by NSF. Other ethnic groups may be specified in the narrative but not in this table.

(6) The data in this table may be based on self-reporting. The total may be higher than the sum of the constituent entries.

(7) These counts MUST include all of the participants listed in Table A.
Highlights

• Highlights are still required, but:
  • Submit highlights separately to NSF Program Officer
    • Word file description, .jpg image file, Form 1515 (2009 version) for each image
  • Discuss impacts in RPPR, but don’t upload highlights there
Focus of RPPR

“For the current project year ONLY, what did you accomplish, who accomplished it, and what was its impact?

What products did you generate?

What changes did you need to make, if any, relative to your strategic plan?”
Questions?
Resources Available to Help

- Research.gov web site www.research.gov
- Click on “project reports” (middle of page)

For More Information

- **Project Report Preview**
  This document previews the new project report format, questions, and screen shots and can be used to help your organization prepare for the transition.

- **Project Reporting Fact Sheet**
  In March 2013, NSF will completely transfer all project reporting from FastLane to Research.gov.

- **Project Reporting Frequently Asked Questions**
  Background on reporting requirements and answers to common technical questions.

- **Project Reporting Getting Started Guide**
  Prepare and submit your Final, Annual, and Interim Project Reports on Research.gov.

- **Project Reporting Webinar**
  Presented October 12, 2012

- **Project Outcomes Report Fact Sheet**
  Principal Investigators can find all the facts to prepare and submit the Project Outcomes Report for the General Public, a brief summary for the public that describes the intellectual merit and broader impacts of their NSF-funded research project.

- **Project Outcomes Report Quick Reference Guide**
  Quick reference guide to prepare and submit your Project Outcomes Report.

Detailed instructions + NSF rationale

The cover page + 5 tabs (handout)
Main Elements of RPPR

* What is the impact on the development of the principal discipline(s) of the project?*

Describe how findings, results, techniques that were developed or extended, or other products from the project made an impact or are likely to make an impact on the base of knowledge, theory, and research and/or pedagogical methods in the principal disciplinary field(s) of the project.

- Nothing to report
1. Accomplishments (++)

1.4 How have the results been disseminated to communities of interest?
   • Include external engagement
     • refer to Appendix Table D data

1.5 What do you plan to do during the next reporting period to accomplish the goals?
   • Summarize the Strategic Plan’s goals, milestones and metrics for the coming project year
2. Products

2.1 Publications

2.2 Technologies or techniques

2.3 Inventions, patent applications and/or licenses

2.4 Websites

2.5 Other products
  - data or databases
  - physical collections
  - audio or video products
  - software or NetWare
  - models, educational aids or curricula,
  - instruments or equipment
2. Products (+)

• Publications and patents were previously entered directly into FastLane
  • new products are now recognized (e.g., collections)

• For instruments or equipment, report
  • changes in experimental facilities
  • improvements in cyber infrastructure

• Overlap with data summarized in Appendix Table E, but opportunity to report more
3. Participants

3.1 What individuals have worked on the project? Previously entered in detail in FastLane

3.2 What other organizations have been involved as partners?
   EPSCoR project participant organizations

3.3 Have other collaborators or contacts been involved?
   • Intra-institutional, inter-institutional, international
     EPSCoR project collaborators
4. Impact

Don’t repeat the accomplishments already entered.

Accomplishment → Impact

Examples:

new material synthesized → new device to be marketed

K-12 partnership established → student test scores increased

academic bridge program started → higher retention of URM students
4. Impact (+)

4.1 What is the impact on the development of the principal discipline(s) of the project?

*For NSF purposes: How the fields or disciplines are defined is not as important as covering the impact the work has had on knowledge and technique.*

4.2 What is the impact on other disciplines?

4.3 What is the impact on the development of human resources?

4.4 What is the impact on physical resources that form infrastructure?

4.5 What is the impact on institutional resources that form infrastructure?

4.6 What is the impact on informational resources that form infrastructure?

4.7 What is the impact on technology transfer?

4.8 What is the impact on society beyond science and technology?
4. Impact (++)

- Ask these questions of:
  - each and every advisory group on your project
  - your external evaluator

- Future agreements with external evaluators should include these questions.

- Read carefully NSF’s interpretation of these questions in the “Project Report Preview” document available online
5. Changes/Problems

5.1 Changes in approach and reasons for change

Address here:

• the award **Programmatic Terms and Conditions**
  • general
  • jurisdiction-specific

• the **Reverse Site Visit recommendations**

• any changes in management
5. Changes/Problems (+)

5.2 Actual or anticipated problems or delays and actions or plans to resolve them
Previously, “planning updates”

5.3 Changes that have significant impact on expenditures
Previously, “unobligated funds”

5.4 Significant changes in use or care of human subjects
5.5 Significant changes in use or care of vertebrate animals
5.6 Significant changes in use or care of biohazards
(if appropriate)