



NATIONAL SCIENCE FOUNDATION
OFFICE OF INSPECTOR GENERAL
OFFICE OF INVESTIGATIONS

CLOSEOUT MEMORANDUM

Case Number: I-12-05-0026

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We received information that a university¹ had withheld a portion of a travel reimbursement for one of its professors² who had attended an NSF-funded workshop³.

Investigation revealed that the institution⁴ that hosted the workshop, reimbursed the professor at the per diem rate for the locale of the workshop. However, the professor's university withheld a portion of the reimbursement because the university policy only permits it to reimburse per diem at the rate for the university's home state – resulting in the university retaining approximately \$141.69. After interviewing officials from the university and reviewing documentation, we determined that there were no systemic concerns of the university improperly retaining its employee's per diem payments. Documentation received from the institution that hosted the workshop did not indicate that other workshop attendees had been reimbursed at an inappropriate per diem rate.

Due to the de minimis nature of this matter, no further investigative activity is warranted.

Accordingly, this investigation is closed.

[Redacted signature block]