

National Science Foundation
Advisory Committee for Business and Operations
Subcommittee on NSF's Strengthened Oversight of
Major Facility Cost Surveillance

Monday, December 18, 2017

8:30 am **Welcome / Introductions**

Chair: Neil Albert

Committee Charge: An overview of the charge and the questions to which NSF is seeking an answer, as well as the proposed schedule.

Presentations / Background Documents:

- Charge from NSF to the Cost Surveillance Subcommittee

8:50 am **Current State of NSF Policies and Procedures Related to Major Facility Cost Surveillance**

A brief refresher on the context for the request for convening the subcommittee and an overview of the strengthened cost surveillance policies / procedures will be provided for the Design, Construction and Operations Stages. The presentation will focus solely on policies / procedures associated with cost proposal submission, pre-award cost analysis, and post-award cost surveillance.

Presenters: Matt Hawkins, Office Head, NSF Large Facilities Office and Jeff Lupis, Division Director, NSF Division of Acquisition and Cooperative Support (DACs)

Presentations/Background Documents:

- PPT Presentation

9:15 am **Drill Down on Cost Surveillance Policies**

The full listing of cost surveillance policies/procedures and their linkages will be discussed, including both existing policies/procedures and those that are currently in development. To aid the examination of how these policies apply to individual awards, a recently developed A-123 Major Facilities Oversight Process Narrative will be used to provide context. The proposed list of projects to be evaluated and a summary of cost-related documents for each project will also be provided.

Presenters: Matt Hawkins, Office Head, NSF Large Facilities Office (LFO) and Bill Kinser, Branch Chief, Cooperative Support Branch

Presentations / Background Documents:

- Sections 4.2, 4.3 and 4.4 of the Major Facilities Oversight Process Narrative
- Sections 2.3, 2.4, 2.5 and 4.2 and of the Large Facilities Manual
- Project document matrix

10:15 am **Break**

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10:30 am **Case Studies – Application of Cost Surveillance Policies to the Regional Class Research Vessel (RCRV) (Construction) and NEON (Operations) Projects**
Using these recently awarded projects to provide case studies for context, NSF will walk through the projects from inception to its current status and demonstrate how cost surveillance policies and procedures referenced earlier in the day were applied to the projects, which ones were not, and the rationale as to why.

Presenter: Bill Kinser, Branch Chief, Cooperative Support Branch, NSF Division of Acquisition and Cooperative Support (CSB/DACS) with the Program Officers, Grants and Agreements Officers, and NSF Large Facility Office Liaisons for the Projects.

Presentations / Background Documents:

- PPT Presentation
- Example documents from SharePoint site.

11:45 am **Working Lunch**

12:45 pm **Identification of Tasks / Potential Sub-groups
Potential Working Group Meeting Dates
Identification of Areas Where More Information is needed from NSF
Agreement on Deliverables, Timeline, and Milestones**
Chair: Neil Albert

2:00 pm **Adjourn**