

**National Science Foundation**  
**Advisory Committee for Business and Operations**  
Fall 2011 Meeting

November 16-17, 2011  
Stafford II- Room 555

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**Wednesday, November 16, 2011**

- 1:00 pm      **Welcome/Introductions/Recap of Recommendations**  
*Co-Chairs: Gloria Rogers and Dick Seligman*
- 1:30 pm      **Strategic Planning- Introduction**  
NSF is interested in using its strategic plan to effectively track progress on strategic goals, better engage employees and generally use it as a more valuable tool.  
  
*Presenters: Amy Northcutt and Marty Rubenstein*
- 1:45 pm      **Strategic Planning- Panel and Discussion**  
Discussions to focus on experience panel members have had with implementing strategic plans, including best practices, and stories of success/failure. Focus on plan implementation and methods to motivate and lend ownership to employees through the strategic plan. Committee members not on the panel will provide feedback through "lightning" presentations (assigned beforehand to selected members with charge of "Successes and Failures of Using a Strategic Plan") or as part of the broader discussion.  
  
*Panel/Discussants: Jake Barkdoll, Charlene Hayes, Kathy Newcomer, Gloria Rogers*
- 3:15 pm      **Break**
- 3:30 pm      **Strategic Planning- Model Organization Implementation**  
The Model Organization strategic goal is the goal most relevant to the business operations of NSF and, thus, the committee. Discussion around how NSF can best measure success given the plan targets. Targets related to this goal will be provided prior to the meeting to facilitate discussion.  
  
*Presenters: Marty Rubenstein, BFA and Amber Baum, BFA*
- 5:15 pm      **Strategic Planning- Wrap-Up**  
Synthesize recommendations. Charge for dinner and overnight.  
  
*Co-Chairs: Gloria Rogers and Dick Seligman*
- 5:45 pm      **Adjourn**
- 6:30 pm      **Dinner**

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**Thursday, November 17, 2011**

8:30 am

**Strategic Plan- Last Word**

Capture final thoughts based on evening discussions and thoughts.

*Co-Chairs: Gloria Rogers and Dick Seligman*

9:00 am

**B&O Subcommittees**

- Update on the IT subcommittee
- Update on the Business System Review subcommittee
- Update from Recompensation subcommittee (will have met prior)
- Future plans to track subcommittee framework and best practices

*Presenters: Charisse Carney-Nunes, BFA and Mark Coles, BFA (Recompensation)*

10:00 am

**Merit Review Working Group**

A working group has recently been established to explore the background and context for NSF's merit review process, and design/analyze pilot experiments to identify alternative/enhanced approaches to merit review. Discussion will focus on how the committee can help the group achieve its goals.

*Presenter: Candace Major, Directorate for Geosciences; Steve Meacham, Office of Integrative Activities*

*Discussant: Jake Barkdoll*

10:30 am

**Break**

10:45 am

**BFA/OIRM/CHCO/CIO Overview Presentations**

*Presenters: Marty Rubenstein (Office of Budget, Finance and Award Management), Amy Northcutt (Office of Information and Resource Management and Acting CIO), Judy Sunley (Chief Human Capital Officer)*

12:00 Noon

**Adjourn**