HOW TO DETERMINE YOUR VIDEO CONFERENCING PLATFORM

1. Your program officer may directly tell you the conferencing service that will be used to host your meeting.

2. Alternatively, you can look at the meeting’s URL in the email invitation that you receive. If the invitation you receive includes only a button for joining the meeting, hover your cursor over the button to see the link for your meeting to determine whether your panel will be hosted using BlueJeans or Zoom.

BLUEJEANS EXAMPLE

An invitation to a video conferencing meeting will look similar to the examples below.

For this BlueJeans meeting, in Example 1, you can clearly see “bluejeans” in the links. Example 2 shows how you can hover your cursor over the “Join Meeting” button to reveal the link to your meeting.
ZOOM EXAMPLE

An invitation to a video conferencing meeting will look similar to the examples below.

For this Zoom meeting, in Example 3, you can clearly see “zoomgov” in the links and you will click on “Join Zoomgov Meeting.”

### EXAMPLE 3

**Scheduled from Microsoft Outlook**

Join ZoomGov Meeting

[https://servicensf.zoomgov.com/j/1612242901](https://servicensf.zoomgov.com/j/1612242901)

Meeting ID: 161 224 2901

One tap mobile

+16692545252,1612242901# US (San Jose)
+16468287666,1612242901# US (New York)

Dial by your location

+1 669 254 5252 US (San Jose)
+1 646 828 7666 US (New York)

Meeting ID: 161 224 2901

Find your local number:
[https://www.zoomgov.com/u/abto1YpqAd](https://www.zoomgov.com/u/abto1YpqAd)

Join by SIP

1612242901@sip.zoomgov.com

Join by H.323

161.199.138.10 (US West)
161.199.136.10 (US East)

Meeting ID: 161 224 2901