



# National Science Foundation

## *Rotational Vacancy*

**DIRECTORATE FOR SOCIAL, BEHAVIORAL & ECONOMIC SCIENCES  
DIVISION OF BEHAVIORAL AND COGNITIVE SCIENCES  
ARLINGTON, VA 22230**

**ANNOUNCEMENT NUMBER: E20030004-Rotator      OPEN: 10/21/2002      CLOSE:  
UNTIL FILLED**

The National Science Foundation is seeking qualified candidates for a temporary position to be filled in the Division of Behavioral and Cognitive Sciences (BCS), Directorate for Social, Behavioral and Economic Sciences (SBE), Arlington, VA. The selected candidate will fill the position as a Geographer (Program Director) AD-0150-4 for the Geography and Regional Sciences program within the Division of Behavioral and Cognitive Sciences (BCS).

The incumbent will provide management and direction to proposal-driven programs in BCS. Responsibilities include: managing the review of proposals submitted to NSF; recommending and documenting actions on the proposals reviewed; dealing with administrative matters relating to active NSF grants; maintaining regular contact with the research community; and providing advice to persons requesting it. The incumbent is also expected to engage in NSF-wide initiatives and interagency collaborations.

This position is for a period of 1-2 years and may be filled on a Visiting Scientist, Engineer, and Educator Program (VSEE) or under the provisions of the Intergovernmental Personnel Act (IPA). IPA applicants must be permanent, career employees of eligible organizations for at least 90 days prior to entering into a mobility agreement with NSF. The salary range, which includes a locality pay adjustment, is from \$78,265 to \$121,967 per annum depending on qualifications and experience. The position will begin in the summer of 2003.

The Program Director is responsible for implementing the proposal review and evaluation process for Geography and Regional Science Program, conducts scientific and technical analyses for proposals received in the program, contributes to the establishment or modification of the system of selection of ad hoc reviewers to meet NSF objectives and programs needs, and selects individuals to provide objective reviews either as experts or as members of a panel. The Program Director also conducts programmatic reviews, determines availability of funding, conducts final review of proposals and evaluations and recommends awards or declinations based on knowledge or resource availability, program goals and peer reviewer comments. Duties also include evaluation of projects including internal and external liaison, and negotiating technical and financial revision of proposals as required.

Qualifications Required: Applicants must have a Ph.D. or equivalent experience in the geographical sciences. In addition, six or more years of successful research, research administration and /or managerial experience beyond the Ph.D. pertinent to the position is required. Applicants should be familiar with a broad spectrum of the geographic sciences research community. Qualified persons who are women, ethnic/racial minorities, and persons with disabilities are strongly encouraged to apply.

Individuals interested in applying for this vacancy should submit a resume or any application of your choice to the National Science Foundation, Division of Human Resource Management, 4201 Wilson Blvd., Arlington, VA 22230, Attn: E20030004-Rotator. In addition you are asked to complete and submit the attached Applicant Survey form. Submission of this form is voluntary and will not affect your application for employment (the information is used for statistical purposes). Telephone inquiries may be referred to Jacqueline Jackson, on (703) 292-4358. For technical information, contact Dr. Richard Aspinall, Program Director, Division of Behavioral and Cognitive Sciences, at (703) 292-4995. Hearing impaired individuals may call TDD (703) 292-8044. Announcements may be accessed electronically on the World Wide Web at [www.nsf.gov/jobs](http://www.nsf.gov/jobs).

The National Science Foundation provides reasonable accommodations to applicants with disabilities on a case-by-case basis. If you need a reasonable accommodation for any part of the application and hiring process, please notify the point of contact listed on this vacancy announcement.

**NSF IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO  
EMPLOYING A HIGHLY QUALIFIED STAFF THAT REFLECTS THE  
DIVERSITY OF OUR NATION.**

NATIONAL SCIENCE FOUNDATION  
APPLICANT SURVEY

OMB No. 3145-0096  
Expiration: 7/31/2005

Vacancy Ann. #: \_\_\_\_\_ Position Status (temporary/permanent): \_\_\_\_\_

Position Title/Series/Grade: \_\_\_\_\_

INSTRUCTIONS

Your completion of this form will be appreciated. Submission of this Information is voluntary and it will have no effect on the processing of your application. The data collected will be used only for statistical purposes to ensure that agency personnel practices meet the requirements of Federal law. Pursuant to 5 CFR 1320.5(b), an agency may not conduct or sponsor, and a person is not required to respond to an information collection unless it displays a valid OMB control number. The OMB control number for this collection is 3145-0096. NSF estimates that each respondent should take about 3 minutes to complete this survey, including time to read the instructions. You may have comments regarding this burden estimate or any other aspect of this survey, including suggestions for reducing this burden. If so, please send them to NSF Reports Clearance Officer, Division of Administrative Services, NSF, 4201 Wilson Blvd., Arlington, VA. 22230.

PRIVACY ACT INFORMATION

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974, for individuals completing Federal records and forms that solicit personal information.

AUTHORITY - Section 7201 of title 5 of the U.S. Code and Section 2000e-16 of title 42 of the U.S. Code.

PURPOSE AND ROUTINE USES

The information is used for research and for a Federal Equal Opportunity Recruitment Program (FEORP) to help insure that agency personnel practices meet the requirements of Federal law. Address questions concerning this form and its uses to the Privacy Act Officer, National Science Foundation, Arlington, VA 22230.

1. Today's Date: \_\_\_\_\_ 2. Year of Birth: \_\_\_\_\_

3. How did you learn about the particular position for which you are applying? (Circle appropriate number.)

- 01 - Newspaper (specify) \_\_\_\_\_
- 02 - Contact with NSF Personnel Office (Agency Bulletin Board or other Announcement)
- 03 - NSF-initiated personal contact
- 04 - Science Magazine, or other professional journal or magazine (specify) \_\_\_\_\_
- 05 - Affirmative Action Register
- 06 - Attendance at conference, meeting or job fair (specify) \_\_\_\_\_
- 07 - NSF recruitment at school or college
- 08 - Colleague referral
- 09 - NSF Bulletin
- 10 - Federal, State or local job information center
- 11 - State vocational rehabilitation agency or Veterans Administration
- 12 - State employment office
- 13 - School or college counselor or other official
- 14 - Private job Information service
- 15 - Private employment service
- 16 - Friend or relative working at NSF
- 17 - Friend or relative not working at NSF
- 18 - NSF website
- 19 - Internet or other website
- 20 - Other (specify) \_\_\_\_\_

4. Select the ethnic category with which you most closely identify:

- A. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- B. **Not Hispanic or Latino.**

5. Select one or more racial category with which you most closely identify:

- A. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- B. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- C. **Black or African American.** A person having origins in any of the black racial groups of Africa.
- D. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- E. **White.** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

6. Sex (Circle the appropriate letter.) F - Female M - Male

7. Please provide information on your disability status by circling the appropriate category below:

- 1. I do not have a disability; 2. Hearing impairment; 3. Vision impairment; 4. Missing extremities; 5. Partial paralysis;
- 6. Complete paralysis; 7. Convulsive disorder; 8. Mental retardation; 9. Mental or emotional illness; 10. Severe distortion of limbs and/or spine; 11. I have a disability but it is not listed.

FOR AGENCY USE

Agency Code: \_\_\_\_\_

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER