



**National Science Foundation  
4201 Wilson Boulevard  
Arlington, Virginia 22230**

**DRL 11-001**

## **Detail Opportunity Acting Division Director, DRL/EHR**

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Detail Opportunity, Open Period: May 13, 2011 – May 26, 2011

Date: May 13, 2011

The Directorate for Education and Human Resources is offering a detail opportunity to serve as the Acting Director, Division of Research on Learning in Formal and Informal Settings (DRL). This detail is open to all qualified NSF employees and IPA assignees currently working at NSF and will not exceed 240 days in 120-day increments. For purposes of pay and benefits, the selectee will continue to encumber the position from which detailed. The individual selected will be required to file an “Executive Branch Personnel Public Financial Disclosure Report” (SF-278) in accordance with the Ethics in Government Act of 1978 **at the beginning and completion of the detail assignment.**

**Duties:** The Acting Division Director will direct the activities of the Division of Research on Learning in Formal and Informal Settings; manage Division staff and budgets; lead overall planning and policy setting; determine program and funding priorities; oversee competitive review of proposals and recommendations for awards and declinations; foster collaboration within EHR and NSF, with other federal agencies, and with relevant stakeholder groups; and serve on EHR leadership team.

**Qualifications:**

Professional/Technical Requirements: Ph.D. or a combination of education and equivalent experience in a STEM discipline and/or STEM education.

Executive/Managerial Requirements:

1. **Leading Change.** Demonstrated ability to bring about strategic change, both within and outside the organization, to meet organizational goals. Includes the ability to establish an organizational vision and to implement it in a continuously changing environment.
2. **Leading People.** Demonstrated ability to lead people toward meeting the organization’s vision, mission, and goals. Includes the ability to provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts.
3. **Results-Driven Leadership.** Demonstrated ability to meet organizational goals and

customer expectations. Includes the ability to make decisions that produce high-quality results by applying technical knowledge, analyzing problems, and calculating risks.

4. Business Acumen. Demonstrated ability to manage human, financial, and information resources strategically.
5. Building Coalitions. Demonstrated ability to build coalitions internally and with other federal agencies, state and local governments, nonprofit and private sector organizations, foreign governments, or international organizations to achieve common goals.

**How to Apply:** Interested applicants should submit a resume or CV as well as a narrative statement addressing his/her background in terms of the executive and managerial requirements above. Applications must be received by May 26, 2011. Applications may be submitted electronically to [execsrch@nsf.gov](mailto:execsrch@nsf.gov) or delivered to: Division of Human Resource Management, Executive Personnel, Room 315.

**Contact Information:** Courtney Starcher (703)292-4345 or [cstarche@nsf.gov](mailto:cstarche@nsf.gov)