



**National Science Foundation
4201 Wilson Boulevard
Arlington, Virginia 22230**

EHR 16-002

Dear Colleague Letter: Directorate of Education and Human Resources (EHR), Division of Human Resource Development (HRD), Louis Stokes Alliances for Minority Participation (LSAMP) Program-Employment Opportunity for Program Director Position (Open Until Filled) (ehr16002)

November 1, 2016

Dear Colleague:

Directorate for Education and Human Resources (EHR), Division of Human Resources Development (HRD), at the National Science Foundation announces a nationwide search for a Program Director position.

Formal consideration of applications will begin on **November 15, 2016** and will continue until a selection is made. Anticipated start date is **May or June 2017**.

Program Directors have an unparalleled opportunity and responsibility to ensure NSF-funded research is at the forefront of advancing fundamental knowledge. In support of that, Program Directors are responsible for extensive interaction with academic research communities and industry, as well as interaction with other Federal agencies that may lead to development of interagency collaborations. Within this context, Program Directors solicit, receive and review research and education proposals, make funding recommendations, administer awards, and undertake interaction with research communities in these fields. They are also responsible for service to Foundation-wide activities and initiatives that together accomplish NSF's strategic goals to: 1) Transform the Frontiers of Science and Engineering, 2) Stimulate Innovation and Address Societal Needs through Research and Education, and 3) Excel as a Federal Science Agency. The position requires a commitment to high standards of intellectualism and ethical conduct, a considerable breadth of interest, receptivity to new ideas, a strong sense of fairness, good judgment, and a high degree of personal integrity.

LSAMP program assists universities and colleges in their efforts to significantly increase the numbers of students matriculating into and successfully completing high quality degree programs in science, technology, engineering and mathematics (STEM) disciplines in order to diversify the STEM workforce. Particular emphasis is placed on transforming undergraduate STEM education through innovative, evidence-based recruitment and retention strategies, and relevant educational experiences in support of racial and ethnic groups historically underrepresented in STEM disciplines: African Americans, Hispanic Americans, American Indians, Alaska Natives, Native Hawaiians, and Native Pacific Islanders. The LSAMP program provides funding to alliances that implement comprehensive, evidence-based, innovative, and sustained strategies that ultimately result in the graduation of well-prepared, highly-qualified students from underrepresented groups who pursue graduate studies or careers in STEM.

NSF Program Directors bear the primary responsibility for carrying out the Agency's overall mission - to support innovative and merit-reviewed projects in basic research and education that contribute to the nation's technical strength, security and welfare. To discharge this responsibility requires not only knowledge in the appropriate STEM and education fields, but also a commitment to high standards, a considerable breadth of interest in and receptivity to new ideas, a strong sense of fairness, good judgment, and a high degree of personal integrity. HRD is interested in an individual who has the working knowledge and experience working with a diverse group of individuals, have expertise in one of the

STEM disciplines or in STEM education and in promoting diversity in academic STEM with emphasis on broadening participation of underrepresented groups and institutional capacity building. The successful candidate will have the ability to provide leadership across NSF and in the external scientific community and will work with the LSAMP Program as well as other HRD programs as needed.

Applicants should have a Ph.D. or Doctorate degree in a scientific discipline supported by the NSF, plus after award of the Ph.D., six or more years of successful research, research administration, and/or managerial experience that is relevant to broadening participation in STEM. Ideal candidates must have significant experience in teaching and research at the undergraduate or graduate level, or in a community college environment. The individual selected must be able to interact on a peer basis with senior scientific and managerial personnel throughout NSF, other Federal agencies, academia, university-level administrators and the private sector.

Also desirable are knowledge of the general scientific community, excellent interpersonal skills and strong written and oral communication skills. All appointees/assignees are expected to function effectively both within specific programs and as part of a team, contributing to and coordinating with offices throughout the Foundation and with other Federal and state government agencies and private sector organizations.

The position will be filled with the following appointment option:

Intergovernmental Personnel Act (IPA) Assignment: Individuals eligible for an IPA assignment with a Federal agency include employees of State and local government agencies or institutions of higher education, Indian tribal governments, and other eligible organizations in instances where such assignments would be of mutual benefit to the organizations involved. Initial assignments under IPA provisions may be made for a period up to two years, with a possible extension for up to an additional two-year period. The individual remains an employee of the home institution and NSF provides the negotiated funding toward the assignee's salary and benefits. Initial IPA assignments are made for a one-year period and may be extended by mutual agreement. For additional information regarding IPA positions, please visit the NSF website at: <https://www.nsf.gov/careers/rotator/ipa.jsp>.

For additional information on NSF's rotational programs, please see "Programs for Scientists, Engineers, and Educators" on the NSF website at: <http://www.nsf.gov/careers/> and <http://www.nsf.gov/careers/rotator/microsite/>.

Applications will be accepted from US Citizens. Recent changes in Federal Appropriations Law require Non-Citizens to meet certain eligibility criteria to be considered. Therefore, Non-Citizens must certify eligibility by signing and attaching this [Citizenship Affidavit](#) to their application. We also ask that you complete and submit the [Applicant Survey Form](#). This will help NSF to ensure that our recruiting efforts are attracting a diverse candidate pool; it will be used for statistical purposes only.

NSF is relocating to Alexandria, Virginia. In late summer of 2017, NSF will begin the transition from its current location in Arlington, Virginia to 2415 Eisenhower Avenue, Alexandria, VA 22314. The new location is adjacent to a Metro station (Eisenhower Avenue on the Yellow Line) and there is ample parking in the area. There are several amenities nearby, such as restaurants, hotels, and shops."

How to Apply: Applicants should provide a cover letter with LSAMP Program in the subject line of the email. Please submit a current CV and statement of interest to hrdrecruit@nsf.gov. For more information about this opening, you may send an inquiry to or contact:

Victoria Smoot,
HRD Administrative Officer
Division of Human Resource Development

Email: vsmoot@nsf.gov

or

Dr. Jermelina Tupas
Deputy Director
Division of Human Resource Development
Email: jtupas@nsf.gov

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