Dear Colleague:

The Division of Earth Sciences (EAR), within the Directorate for Geosciences at the National Science Foundation, announces a nationwide search to fill a Program Director position for the Instrumentation and Facilities Program.

Formal consideration of interested applications will begin February 28, 2017 and will continue until a selection is made.

The Instrumentation and Facilities (IF) Program supports meritorious requests for infrastructure that promote research and education in areas supported by the Division of Earth Sciences. The IF program will consider proposals for (1) acquisition or upgrade of research equipment that will advance laboratory and field investigations and student research training opportunities in the Earth sciences; (2) development of new instrumentation, techniques, or software that will extend current research and research training capabilities in the Earth sciences; and (3) community facility support to make complex and expensive instruments, systems of instruments, or services broadly available to the Earth science research and student communities. In addition, the IF Program considers co-funding (with other NSF programs and other agencies) of proposals requesting equipment, infrastructure, or personnel that will also serve disciplines outside the Earth sciences.

DUTIES AND RESPONSIBILITIES

Program Director are guided by the goals of NSF's Strategic Plan: (1) Transform the Frontiers of Science and Engineering, (2) Stimulate Innovation and Address Societal Needs through Research and Education, and (3) Excel as a Federal Science Agency. Highly desirable candidates will be knowledgeable in one or more of the scientific areas covered by the Division. Responsibilities of the NSF Program Director include long-range planning for the assigned program and other programs in EAR, administration of the merit review process, preparation of material describing advances in supported research, and coordination with other NSF programs and those of other Federal agencies and organizations. In addition, the
incumbent(s) will be required to undertake the design, development, analysis, documentation, management and implementation of programs and activities across disciplinary boundaries and will help identify emerging opportunities in the Geosciences. More information about EAR may be found at https://www.nsf.gov/div/index.jsp?div=ear.

QUALIFICATIONS

Candidates must have a Ph.D. in one or more of the scientific areas covered by the Division, in addition to six or more years of successful research experience, research administration, and/or substantial managerial experience in academe, industry, or government after award of the Ph.D.

The Program Director positions recruited under this announcement may only be filled under the Intergovernmental Personnel Assignment (IPA) Act. Individuals eligible for an IPA assignment with a Federal agency include employees of State and local government agencies or institutions of higher education, Indian tribal governments and other eligible organizations in instances where such assignments would be of mutual benefit to the organizations involved. Initial IPA assignments are made for a period of one-year and may be extended by mutual agreement.

For additional information on NSF’s rotational programs, please see "Programs for Scientists, Engineers, and Educator" on the NSF website at: https://www.nsf.gov/careers/ and https://www.nsf.gov/careers/rotator/microsite/.

We ask that you complete and submit the Applicant Survey Form. This will help NSF to ensure that our recruiting efforts are attracting a diverse candidate pool; it will be used for statistical purposes only.

NSF is relocating to Alexandria, Virginia. In late summer of 2017, NSF will begin the transition from its current location in Arlington, Virginia to 2415 Eisenhower Avenue, Alexandria, VA 22314. The new location is adjacent to a Metro station (Eisenhower Avenue on the Yellow Line) and there is ample parking in the area. There are several amenities nearby, such as restaurants, hotels, and shops.

The January 23, 2017, Presidential Memorandum, entitled "Hiring Freeze," ordered government agencies (including the National Science Foundation) to freeze all hiring of Federal civilian employees. In an effort to ensure NSF is best positioned to resume hiring after the hiring freeze expires and the Office of Management and Budget (OMB) issues its plan to reduce the size of the Federal Government’s workforce, NSF will continue its recruitment efforts (post job vacancy announcements, evaluate and screen applicants, interview, etc.). **NO EMPLOYMENT POSITIONS WILL BE FILLED UNTIL RESOLUTION OF THE HIRING FREEZE, or the position qualifies for a hiring exemption pursuant to OMB guidance.** Individuals appointed as IPAs on a detail to NSF are exempted from the Hiring Freeze. We appreciate your patience and understanding in this process.

Individuals interested in applying for this Program director position should send a current CV and letter of interest to:

Dr. Carol Frost  
Division Director
Division of Earth Sciences, Suite 785
National Science Foundation
4201 Wilson Blvd.
Arlington, VA 22230
Email: cfrst@nsf.gov

NSF IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO EMPLOYING A HIGHLY QUALIFIED STAFF THAT REFLECTS THE DIVERSITY OF OUR NATION.