Dear Colleague Letter: Detail Opportunity for Acting Deputy Division Director, Division of Materials Research (DMR), Directorate for Mathematical and Physical Sciences (MPS) (Closes: 4/5/2019)

March 29, 2019

Dear Colleague:

The Directorate for Mathematical and Physical Sciences (MPS) is offering a detail opportunity to serve as the Acting Deputy Division Director, Division of Materials Research (DMR). **This detail is open to all qualified NSF employees and IPAs currently working at NSF and will not exceed 240 days in 120-day increments.** For purposes of pay and benefits, the selectee will continue to encumber the position from which detailed. The individual selected will be required to file an "Executive Branch Personnel Public Financial Disclosure Report" (OGE-278) in accordance with the Ethics in Government Act of 1978 at the beginning and completion of the detail assignment.

**DUTIES**

Serves as Acting Deputy Division Director in the Division of Materials Research (DMR). The mission of the Division of Materials Research is to make new discoveries about the behavior of matter and materials; to create new materials and new knowledge about materials phenomena; to address fundamental materials questions that often transcend traditional scientific and engineering disciplines and may lead to new technologies; to build the knowledge base needed to enable the design of materials; to prepare the next generation of materials researchers; to develop and support the instruments and facilities that are crucial to advance the field; and to share the excitement and significance of materials science with the public at large. The knowledge gained through basic research will ultimately have broad impact on other fields of science and on the health, economic strength, and defense of society, while the research activity itself will contribute to the education of the Nation’s advanced high-tech workforce.
Within the Division, the Acting Deputy Division Director works with the Division Director in providing leadership and management to the Division's programs and assists the Division Director in carrying out Division-wide responsibilities such as the preparation of budget submissions for Congress, oversight and management of the Division budgets, scientific strategic planning and the recruitment of scientific staff. The incumbent works closely with the Program Support Manager and Operations Specialist to provide leadership and guidance to administrative and support personnel within the Division. Externally, the Acting Deputy Division Director represents the Division in a variety of NSF-wide and interagency activities related to research and education, and in interactions with the community. The Acting Deputy Division Director assumes the Division Director's role in the absence of the Division Director.

QUALIFICATIONS

Professional/Technical Requirements: Ph.D. or equivalent professional experience, or a combination of education and equivalent experience in materials research or a closely related field.

EVALUATION

Your application will be evaluated on the extent and quality of your experience relevant to the duties of the position. We strongly encourage you to specially address the Quality Ranking Factors below:

- Leading Change
- Leading People
- Results Driven
- Business Acumen
- Building Coalition

HOW TO APPLY

Interested applicants must submit a resume and a narrative statement addressing his/her background in terms of the qualification requirements. Applications must be received by 11:59 P.M. on the closing date. Applications may be submitted electronically to execsrch@nsf.gov or delivered to: Division of Human Resource Management, Executive Services Branch, suite W15200.

CONTACT INFORMATION

Kate Garcia
Telephone: (703) 292-2584
Email: kgarcia@nsf.gov.
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