

Future of Work at the Human-Technology Frontier: Core Research (FW-HTF)

PROGRAM SOLICITATION NSF 21-548

REPLACES DOCUMENT(S): NSF 20-515



National Science Foundation

Full Proposal Deadline(s) (due by 5 p.m. submitter's local time):

March 23, 2021

IMPORTANT INFORMATION AND REVISION NOTES

The Future of Work at the Human-Technology Frontier (FW-HTF) program solicitation has been revised for the FY 2021 competition. Prospective Principal Investigators are encouraged to read the solicitation carefully. Among the changes are the following:

- Categories for Research Medium and Research Large proposals are combined into FW-HTF Research proposals.
- A new class of FW-HTF Transition-to-Scale proposals is added.
- An "Access and Inclusion" section is required for all proposal types.
- A "Readiness and Rationale for Transition to Scale" section is required for FW-HTF Transition-to-Scale proposals.
- Proposal deadline has been revised.

Any proposal submitted in response to this solicitation should be submitted in accordance with the revised *NSF Proposal & Award Policies & Procedures Guide* (PAPPG) ([NSF 20-1](#)), which is effective for proposals submitted, or due, on or after June 1, 2020.

SUMMARY OF PROGRAM REQUIREMENTS

General Information

Program Title:

Future of Work at the Human-Technology Frontier: Core Research (FW-HTF)

Synopsis of Program:

In 2016, the National Science Foundation (NSF) unveiled a set of "Big Ideas," 10 bold, long-term research and process ideas that identify areas for future investment at the frontiers of science and engineering (see https://www.nsf.gov/news/special_reports/big_ideas/index.jsp). The Big Ideas represent unique opportunities to position our Nation at the cutting edge of global science and engineering leadership by bringing together diverse disciplinary perspectives to support [convergence research](#). As such, when responding to this solicitation, even though proposals must be submitted to the Directorate for Engineering (ENG) Office of Emerging Frontiers and Multidisciplinary Activities (ENG/EFMA), once received, the proposals will be managed by a cross-disciplinary team of NSF Program Directors.

The overarching vision of this program is to support multi-disciplinary research to sustain economic competitiveness, to promote worker well-being, lifelong and pervasive learning, and quality of life, and to illuminate the emerging social and economic context and drivers of innovations that are shaping the future of jobs and work.

For the purposes of this solicitation, work is defined as mental or physical activity to achieve tangible benefit such as income, profit, or community welfare. A proposal for a research grant in this program must focus on advancing fundamental understanding of future work and work outcomes for workers and society.

The specific objectives of the Future of Work at the Human-Technology Frontier program are to (1) facilitate multi-disciplinary or convergent research that employs the joint perspectives, methods, and knowledge of behavioral science, computer science, design, economics, engineering, learning sciences, research on adult learning and workforce training, and the social sciences; (2) support deeper understanding of the societal infrastructure that accompanies and leads to new work technologies and new approaches to work and jobs, and that prepares

people for the future world of work; (3) encourage the development of a research community dedicated to designing intelligent technologies and work organization and modes inspired by their positive impact on individual workers, the work at hand, the way people learn and adapt to technological change, creative and inclusive workplaces (including remote locations, homes, classrooms, or virtual spaces), and benefits for social, economic, educational, and environmental systems at different scales; (4) promote deeper basic understanding of the interdependent human-technology partnership to advance societal needs by advancing design of intelligent work technologies that operate in harmony with human workers, including consideration of how adults learn the new skills needed to interact with these technologies in the workplace, and by enabling broad and diverse workforce participation, including improving accessibility for those challenged by physical or cognitive impairment; and (5) understand, anticipate, and explore ways of mitigating potential risks including inequity arising from future work at the human-technology frontier.

Proposals to this program should describe multi-disciplinary or convergent research that addresses technological, human, and societal dimensions of future work. Technological innovations should be integrated with advances in behavioral science, computer science, economic science, engineering, learning sciences, research on adult learning and workforce training, and the social sciences. Proposals that address the impact of large-scale disruptions such as the Covid-19 pandemic on the future of jobs and work are also of interest.

Cognizant Program Officer(s):

Please note that the following information is current at the time of publishing. See program website for any updates to the points of contact.

- Balakrishnan (Prabha) Prabhakaran, CISE/IIS, telephone: (703) 292-4847, email: fwhtf-contacts@nsf.gov
- Tara Behrend, SES/SBE, telephone: (703) 292-8053, email: fwhtf-contacts@nsf.gov
- Jordan Berg, ENG/CMMI, telephone: (703) 292-5365, email: fwhtf-contacts@nsf.gov
- David Corman, CISE/CNS, telephone: (703) 292-8754, email: fwhtf-contacts@nsf.gov
- Dan Cosley, CISE/IIS, telephone: (703) 292-8832, email: fwhtf-contacts@nsf.gov
- Michael Hout, SBE/BCS, telephone: (703) 292-2163, email: fwhtf-contacts@nsf.gov
- Ruyan Guo, ENG/ECCS, telephone: (703) 292-8339, email: fwhtf-contacts@nsf.gov
- Sara Kiesler, SBE/SES, telephone: (703) 292-8643, email: fwhtf-contacts@nsf.gov
- Alexandra Medina-Borja, EHR/DUE, telephone: (703) 292-7557, email: fwhtf-contacts@nsf.gov
- Linda Molnar, OD/OIA, telephone: (703) 292-8316, email: fwhtf-contacts@nsf.gov
- Robert Scheidt, ENG/CMMI, telephone: (703) 292-2477, email: fwhtf-contacts@nsf.gov
- Chia Shen, EHR/DRL, telephone: (703) 292-8447, email: fwhtf-contacts@nsf.gov
- Li Yang, EHR/DGE, telephone: (703) 292-2677, email: fwhtf-contacts@nsf.gov

Applicable Catalog of Federal Domestic Assistance (CFDA) Number(s):

- 47.041 --- Engineering
- 47.049 --- Mathematical and Physical Sciences
- 47.050 --- Geosciences
- 47.070 --- Computer and Information Science and Engineering
- 47.074 --- Biological Sciences
- 47.075 --- Social Behavioral and Economic Sciences
- 47.076 --- Education and Human Resources
- 47.079 --- Office of International Science and Engineering
- 47.083 --- Office of Integrative Activities (OIA)

Award Information

Anticipated Type of Award: Standard Grant

Estimated Number of Awards: 40

Up to 15 Planning Grant Awards, up to 15 Research Grant Awards, and up to 10 Transition-to-Scale Awards.

The number of awards is dependent upon the proposals received and the degree to which proposals meet the solicitation goals and NSF merit review criteria.

Anticipated Funding Amount: \$45,000,000

Three classes of proposals will be considered through this solicitation:

- FW-HTF Planning Grants (FW-HTF-P) may be requested for a total budget not to exceed \$150,000 and for a period of up to 1 year.
- FW-HTF Research Grants (FW-HTF-R) may be requested for a total budget between \$750,000 and \$2,500,000 and for a period of up to 4 years.
- FW-HTF Transition-to-Scale Grants (FW-HTF-T) may be requested for a total budget between \$1,500,000 and \$5,000,000 and for a period of up to 5 years.

The total budget request should be commensurate with the proposed activities.

Estimated program budget, number of awards, and average award size/duration are subject to the availability of funds and quality of proposals received.

Eligibility Information

Who May Submit Proposals:

Proposals may only be submitted by the following:

- Institutions of Higher Education (IHEs) - Two- and four-year IHEs (including community colleges) accredited in, and having a campus located in the US, acting on behalf of their faculty members. Special Instructions for International Branch Campuses of US IHEs: If the proposal includes funding to be provided to an international branch campus of a US institution of higher education (including through use of subawards and consultant arrangements), the proposer must explain the benefit(s) to the project of performance at the international branch campus, and justify why the project activities cannot be performed at the US campus.
- Non-profit, non-academic organizations: Independent museums, observatories, research labs, professional societies and similar organizations in the U.S. associated with educational or research activities.

Who May Serve as PI:

PIs must hold appointments at U.S.-based campuses/offices of eligible organizations (IHEs or Non-profit, non-academic organizations). There are no restrictions, beyond the eligibility outlined in the PAPPG Chapter I.E, on who may serve as co-PIs, Senior Personnel or Consultant (see Categories of Proposers in PAPPG Chapter I.E).

Limit on Number of Proposals per Organization:

There are no restrictions or limits.

Limit on Number of Proposals per PI or Co-PI: 1

An individual may appear as PI, co-PI, Senior Personnel, or Consultant on only one proposal submitted in response to this solicitation, totaled across all FW-HTF proposal categories. This eligibility constraint will be strictly enforced. In the event an individual exceeds this limit, the first proposal received prior to the deadline will be accepted and the remainder will be returned without review. This limitation includes proposals submitted by a lead organization, collaborative non-lead proposals, and any subawards or contracts included as part of a collaborative proposal involving multiple institutions. No exceptions will be made.

Proposal Preparation and Submission Instructions

A. Proposal Preparation Instructions

- **Letters of Intent:** Not required
- **Preliminary Proposal Submission:** Not required
- **Full Proposals:**
 - Full Proposals submitted via FastLane: *NSF Proposal and Award Policies and Procedures Guide* (PAPPG) guidelines apply. The complete text of the PAPPG is available electronically on the NSF website at: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg.
 - Full Proposals submitted via Research.gov: *NSF Proposal and Award Policies and Procedures Guide* (PAPPG) guidelines apply. The complete text of the PAPPG is available electronically on the NSF website at: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg.
 - Full Proposals submitted via Grants.gov: *NSF Grants.gov Application Guide: A Guide for the Preparation and Submission of NSF Applications via Grants.gov* guidelines apply (Note: The *NSF Grants.gov Application Guide* is available on the Grants.gov website and on the NSF website at: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=grantsgovguide).

B. Budgetary Information

- **Cost Sharing Requirements:**

Inclusion of voluntary committed cost sharing is prohibited.
- **Indirect Cost (F&A) Limitations:**

Not Applicable
- **Other Budgetary Limitations:**

Not Applicable

C. Due Dates

- **Full Proposal Deadline(s)** (due by 5 p.m. submitter's local time):

March 23, 2021

Proposal Review Information Criteria

Merit Review Criteria:

National Science Board approved criteria apply.

Award Administration Information

Award Conditions:

Additional award conditions apply. Please see the full text of this solicitation for further information.

Reporting Requirements:

Standard NSF reporting requirements apply.

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I. INTRODUCTION

The landscape of jobs and work is changing at unprecedented speed, enabled by advances in computer science and engineering, advances in the learning and social sciences, and new conceptions of work and workplaces. This scientific and technological revolution presents a historical opportunity to the Nation and its people for the creation of new industries and occupations, enhanced productivity and quality of work life, and potential for more people to participate in the workforce, ultimately yielding sustained innovation and global leadership. But, as history teaches, such changes also come with risks. Some risks are immediate, such as jobs lost to automation or demand for skills not met by current educational pathways. Other equally important risks may include new threats to security and privacy, algorithmic biases that create inequitable work practices or inadequate legal protections, over-dependence on technology leading to erosion of human knowledge or skill, inadequate workplace policies and practices, and undesirable impact on the built or natural environment.

The Future of Work at the Human-Technology Frontier (FW-HTF) program is one mechanism by which NSF is responding to the challenges and opportunities for the future of jobs and work. The overarching vision of this program is to support multi-disciplinary research to sustain economic competitiveness, to promote worker well-being, lifelong and pervasive learning, and quality of life, and to illuminate the emerging social and economic context and drivers of innovations that are shaping the future of jobs and work.

The specific objectives of the Future of Work at the Human-Technology Frontier program are to (1) facilitate multi-disciplinary or convergent research that employs the joint perspectives, methods, and knowledge of behavioral science, computer science, design, economics, engineering, learning sciences, research on adult learning and workforce training, and the social sciences; (2) support deeper understanding of the societal infrastructure that accompanies and leads to new work technologies and new approaches to work and jobs, and that prepares people for the future world of work; (3) encourage the development of a research community dedicated to designing intelligent technologies and work organization and modes inspired by their positive impact on individual workers, the work at hand, the way people learn and adapt to technological change, creative and inclusive workplaces (including remote locations, homes, classrooms, or virtual spaces), and benefits for social, economic, educational, and environmental systems at different scales; (4) promote deeper basic understanding of the interdependent human-technology partnership to advance societal needs by advancing design of intelligent work technologies that operate in harmony with human workers, including consideration of how adults learn the new skills needed to interact with these technologies in the workplace, and by enabling broad and diverse workforce participation, including improving accessibility for those challenged by physical or cognitive impairment; and (5) understand, anticipate, and explore ways of mitigating potential risks including inequity arising from future work at the human-technology frontier.

Ultimately, this research will advance understanding of how technology and people interact, distribute tasks, cooperate, and complement each other in different specific work contexts of significant societal importance. It will advance the knowledge base to advance worker education and training, and formal and informal learning, to enable all potential workers to adapt to changing work environments. It will advance our understanding of the links between the future of work at the human-technology frontier and the surrounding society, including the intended potential of new technologies and the unintended consequences for workers and the well-being of society. Proposals that address the impact of large-scale disruptions such as the Covid-19 pandemic on the future of jobs and work are also of interest.

II. PROGRAM DESCRIPTION

A. Overview

For the purposes of this solicitation, work is defined as mental or physical activity to achieve tangible benefit such as income, profit, or community welfare. A proposal for a research grant in this program must focus on advancing fundamental understanding of future work and work outcomes for workers and society.

Proposals must clearly define the work and work context addressed by the research. Technological innovations should be integrated with advances in the learning sciences, research on adult learning and workforce training, and social, behavioral, and economic science perspectives. Potential results should contribute to fundamental advances in optimizing the human-technology team, the science and technology of future workforce development and education, work environments, and positive work outcomes for workers and society at large. Proposals are encouraged that are oriented toward the future of work at the human-technology frontier or that examine dramatic changes in the utilization of technologies. Proposals may either consider novel technologies or address how technological use is changing, within the context of work.

A proposal for a research grant in this program must focus on advancing fundamental understanding of future work, and potential improvements to work design, workplaces, workforce preparation, or work outcomes for human workers and society. It must be multi-disciplinary or convergent research that addresses the human and societal dimensions as well as the technological innovation and the potential impact on future work. In doing so, the research should make significant contributions to both intellectual merit and broader impact. Achieving this goal requires integration and convergence of disciplines across behavioral science, computer science, economic science, engineering, learning sciences, research on adult learning and workforce training, and the social sciences. A convergent perspective is essential to understand and shape long-term social and economic drivers, so that advanced technology will strengthen the social fabric. A convergent perspective also provides insights into worker education and re-skilling so that the benefits of emerging technology can be conferred upon both current and future workers.

Projects must address a well-defined form of work or workplace domain with the purpose of creating new or improved partnerships of technology and human workers. Research questions must intentionally target the future of work with a conceptualization of future work at the human-technology frontier that is embedded in its social and economic context. That context includes the immediate workplace environment and community, as well as the larger ethical, societal, and environmental context. The research should acknowledge not just the conceptual and operational challenges of future worker-technology teamwork, but also the potential unintended consequences of new kinds of work and environments at the human-technology frontier. In doing so, the proposed convergent research should contribute not just to broader impact but significantly to the intellectual merit of the research, that is, to better understanding of the fundamental processes and science of work, workplaces, and workforce development, including, for example, understanding how adults learn new skills or adapt skills to new contexts, or how jobs and work fit within society as a whole.

Projects are welcome that advance a convergent research approach anchored in any primary disciplines, with project leadership representative of project intellectual priorities. Proposal personnel should reflect this diversity of perspectives, including PIs, co-PIs, or other senior personnel with expertise representative of the required range of disciplines and domains. The participation of disciplinary experts and their integration with the project should be appropriate to the research questions. Such integration and impact may require extra effort in leadership, regular communication, and cross-training. Proposals in which one discipline or set of skills is mainly in service of the others are not appropriate.

Proposal narratives may describe meaningful research questions in three areas, referred to below as *future workers*, *future technology*, and *future work*. Preference will be given to convergent proposals that show clear intellectual merit in all three areas. To facilitate the evaluation of these elements, it is strongly recommended that proposals address each one in separate and clearly labeled subsections of the Project Description, which should also describe the synergistic interactions between these research elements.

For the purposes of this solicitation, the terms have the following interpretations:

Future Work refers to advances in the fundamental understanding of educational, organizational, societal, or economic factors, considering both benefits and risks. Relevant domains include, but are not limited to, the following: economic incentives or competitiveness; job and work design; workplace-based learning; individual, community, and national wellbeing; equity and inclusiveness.

Future Workers refers to advances in the fundamental understanding of individual workers, work teams, workplaces, and work organizations in the context of future work and future technology. Relevant topics of interest include, but are not limited to, individual and group behavior; organizational psychology; learning, education and training of adult workers (including assessment of skills and knowledge); creativity and innovation; ergonomics; health and safety.

Future Technology refers to advances in science and engineering with the potential to revolutionize existing industries and occupations, and to facilitate future human-technology work partnerships. Any potentially disruptive technology or innovative use of existing technologies is of interest, but must be understood in the context of future jobs, work, and workers.

The FW-HTF program recognizes the critical role that lifelong learning, adult learning, and training will play in the future of jobs and work. The program welcomes innovative research projects addressing fundamental advances in the science of learning in work contexts, and exploration of new modalities of adult learning and training. Partnerships between educational institutions and employers for the purpose of testing research hypotheses in the work environment or getting feedback on research directions are encouraged. The Intellectual Merit of these elements should be clearly described in the Project Description.

Questions about the suitability of specific projects may be addressed to a FW-HTF Program Director. Prospective PIs are encouraged to discuss potential proposal ideas with a FW-HTF Program Director before submission.

B. Components

In addition to the sections required by the PAPPG, the Project Description must include the following separate sections, clearly labeled with the headings used below:

Work Context

A "Work Context" section must be included that clearly identifies and defines the future work domain, workers, and workplaces that are the focus of the research, and the scope and scale of work, employment, and/or self-employment outcomes and benefits envisioned. This section must also identify any partnerships with industry or stakeholders. When the work to be investigated has community welfare as its goal, the community must be described in this section.

Integrative Research

Researchers from diverse fields are expected to work interdependently, creating shared visions, models, methods, and discoveries. The “Integrative Research” section must describe how knowledge, techniques, and expertise from multiple fields and sectors will create new and expanded frameworks for addressing the research goals (see [Convergence Research at NSF](#)). This section of the proposal should describe the intellectual and methodological symbiosis within the multidisciplinary team, and how the team will collaborate to illuminate the technological, human, and larger societal dimensions of the future of work and the implications of deploying pervasive, intelligent, and autonomous systems at the human-technology frontier. The “Integrative Research” section must identify how expertise of different members of the team will enable cross-discipline and cross-sector integration within the team, and describe how the research will be integrated over the course of the project. This section is not a duplication of the required Management and Coordination Plan, which should describe the project timeline, team activities, and supervisory and coordination mechanisms for the project.

Methods, Measures, and Metrics

The proposed project may employ any of a number of systematic research methods: qualitative and quantitative methods, public participation in data collection, periodic and/or longitudinal analyses, lab or field experiments, machine learning approaches, etc. The proposal must include a “Methods, Measures, and Metrics” section that motivates and justifies these methods, and describes how the research team defines progress and how it will be measured, including how insights, models, and outcomes will be assessed and validated to achieve rigor and robustness. Proposals for the FW-HTF Transition-to-Scale category must pay particular attention to this aspect, by describing a methodology for assessing policies or interventions at the scale proposed (including a timeline), and a description of how evidence of success will be collected and measured.

Access and Inclusion

Access and Inclusion are high priority goals of this program. All proposals must therefore include an “Access and Inclusion” section that describes how the proposed project will address inclusion and equity in a meaningful way. Depending on the project, this section might address deeper understanding of issues leading to unequal impacts on future work, methods for mitigation of inequity, and/or designs of learning approaches, work structures, and technologies that support access and inclusion.

Readiness and Rationale for Transition to Scale

Transition-to-scale proposals must include a “Readiness and Rationale for Transition to Scale” section that describes the theoretical and empirical basis of previous research outcomes that this proposal uses as a foundation. Transition-to-scale projects should propose research to adapt and escalate the foundational basis for implementation and deployment in future workplaces and work contexts. The section should describe the research challenges involved in the proposed transition to scale, and relate how data collection across multiple industrial sectors or geographic locations, and at regional, national, or international level, will support these objectives. The section also must describe how the project will demonstrate the potential to improve current practices, systems, or programs for educating and preparing workers for jobs of the future, mitigate societal changes and risks in workplaces and jobs, help organizations and businesses transition to more effective models based on rigorous research findings, and develop new and equitable opportunities for all members of our society.

C. Proposal Category

Proposals are invited in the following three categories: Planning grants, Research grants, and Transition-to-Scale grants.

FW-HTF Planning Grants (FW-HTF-P): FW-HTF-P are intended to stimulate research capacity through multidisciplinary team building and the development of high-impact, fundamental research concepts. FW-HTF-P are appropriate for supporting a range of planning activities intended to foster a convergent research team that can effectively integrate multiple disciplinary perspectives, explore the work context and build collaborations with relevant stakeholders, and hone research gaps, questions, and hypotheses. Activities within scope include but are not limited to, travel, multidisciplinary workshops, stakeholder meetings, data collection, preliminary experiments, and pilots. At the conclusion of the FW-HTF-P, researchers should be prepared to pursue a well-defined research agenda responsive to FW-HTF. Each award will provide support for a period of up to one year and with a total budget not exceeding \$150,000.

FW-HTF Research Grants (FW-HTF-R): FW-HTF-R must advance fundamental understanding of the human-technology partnership in the context of future work, describing potential improvements to work, workplaces, workforce preparation, and work outcomes for workers and society. FW-HTF-R should apply knowledge, techniques, and expertise from multiple fields and sectors to create new frameworks and expand existing frameworks for addressing the research goals. The proposal should describe the symbiosis within the multidisciplinary team, including stakeholders in the work context, and how the team will collaborate to illuminate the technological, human, and larger societal dimensions of the future of work and the implications of deploying pervasive, intelligent, and autonomous systems at the human-technology frontier.

FW-HTF-R will provide support for a period of up to 4 years, with a total budget between \$750,000 and \$2,500,000. The requested funds should be commensurate with proposed activities.

FW-HTF Transition-to-Scale Grants (FW-HTF-T): FW-HTF-T support activities to examine FW-HTF research issues at scale, to better incorporate stakeholder concerns, and to accommodate diverse future work conditions. These projects will build upon previous research outcomes to create a new and extended knowledge base for deployment in future workplaces and contexts. FW-HTF-T will entail more extensive data collection at different levels, either in different sectors or various geographic locations at regional, national, or international levels. Projects in this category will document factors that may enhance, moderate, or constrain the effects of innovations in work or work organization, approaches to worker learning, or the design of new human-technology partnerships. FW-HTF-T outcomes will inform the larger FW-HTF community's efforts to build and inform future implementation, transition-to-practice development, and impact studies.

FW-HTF-T will also support interdisciplinary research in collaboration with one or more partners -- including organizations ineligible to submit FW-HTF proposals as the lead institution -- to test and scale up research assumptions to realistic scenarios and to facilitate large-scale convergent research on future technology, future work and future workers. These partnerships may put special emphasis on understanding the human, social and economic implications of specific future technologies in a focal work sector, including a rigorous understanding of potential risks and implications for worker quality of life, organizational effectiveness, and community betterment. Partners suitable to complement academic collaborators include, but are not limited to, labor unions, industry consortia, community organizations, and professional associations.

Projects in this category place research questions involving the work landscape and the human worker into a real, focal context and, in this context, assess the impact of proposed innovations (preferably as compared with current approaches), of overall system efficacy, and implications for a specific industrial sector or class of occupations.

FW-HTF-T will provide support up to 5 years, with a total budget request between \$1,500,000 and \$5,000,000. FW-HTF-T are expected to be ambitious, multi-disciplinary, multi-organization, and/or multi-institution projects that provide high-level visibility to meaningful research for the future of work, workplaces, and

workers. Project descriptions must be comprehensive and well-integrated and should make a convincing case that the collaborative contributions of the project team will be greater than the sum of each of the individual participant's contributions. Rationale must be provided to justify the requested budget in respect to the proposed activities.

D. Principal Investigator Meetings

In order to accelerate the rate of dissemination of ideas among researchers, to build an intellectual research core to address FW-HTF challenges, and to enable enhanced research collaborations, the FW-HTF program plans to host principal investigator (PI/co-PI) meetings every year with participation from all funded projects and other representatives from academia, industry, government, and community organizations. PIs must participate in these PI/co-PI meetings throughout the duration of the award. This requirement applies to all categories of awards. For multi-institution projects, investigators from each collaborating institution are expected to participate. A substitute project representative may be designated to attend a PI/co-PI meeting, but only with prior approval from an NSF program manager. As noted in "Budget Preparation Instructions," budgets for all projects must include funding for one or more designated FW-HTF project representatives (PI/co-PI/senior personnel or NSF-approved replacement) to attend each FW-HTF PI/co-PI meeting during the proposed lifetime of the award.

III. AWARD INFORMATION

Anticipated Type of Award: Standard Grant

Estimated Number of Awards:

Up to 15 Planning Grant Awards, up to 15 Research Grant Awards, and up to 10 Transition-to-Scale Awards.

The number of awards is dependent upon the proposals received and the degree to which proposals meet the solicitation goals and NSF merit review criteria.

Anticipated Funding Amount: \$45M

Estimated program budget, number of awards, and average award size/duration are subject to the availability of funds and quality of proposals received.

IV. ELIGIBILITY INFORMATION

Who May Submit Proposals:

Proposals may only be submitted by the following:

- Institutions of Higher Education (IHEs) - Two- and four-year IHEs (including community colleges) accredited in, and having a campus located in the US, acting on behalf of their faculty members. Special Instructions for International Branch Campuses of US IHEs: If the proposal includes funding to be provided to an international branch campus of a US institution of higher education (including through use of subawards and consultant arrangements), the proposer must explain the benefit(s) to the project of performance at the international branch campus, and justify why the project activities cannot be performed at the US campus.
- Non-profit, non-academic organizations: Independent museums, observatories, research labs, professional societies and similar organizations in the U.S. associated with educational or research activities.

Who May Serve as PI:

PIs must hold appointments at U.S.-based campuses/offices of eligible organizations (IHEs or Non-profit, non-academic organizations). There are no restrictions, beyond the eligibility outlined in the PAPPG Chapter I.E, on who may serve as co-PIs, Senior Personnel or Consultant (see Categories of Proposers in PAPPG Chapter I.E).

Limit on Number of Proposals per Organization:

There are no restrictions or limits.

Limit on Number of Proposals per PI or Co-PI: 1

An individual may appear as PI, co-PI, Senior Personnel, or Consultant on only one proposal submitted in response to this solicitation, totaled across all FW-HTF proposal categories. This eligibility constraint will be strictly enforced. In the event an individual exceeds this limit, the first proposal received prior to the deadline will be accepted and the remainder will be returned without review. This limitation includes proposals submitted by a lead organization, collaborative non-lead proposals, and any subawards or contracts included as part of a collaborative proposal involving multiple institutions. No exceptions will be made.

Additional Eligibility Info:

While industrial partners of all sizes are allowed to participate, only those industrial partners that are small businesses and meet the SBIR program eligibility requirements (see <https://www.sbir.gov/faqs/eligibility-requirements>) can receive subawards. Note that the lead institution may also allocate funds for subawards to academic institutional partners without restrictions.

V. PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS

A. Proposal Preparation Instructions

Full Proposal Preparation Instructions: Proposers may opt to submit proposals in response to this Program Solicitation via FastLane, Research.gov, or Grants.gov.

- Full proposals submitted via FastLane: Proposals submitted in response to this program solicitation should be prepared and submitted in accordance with the general guidelines contained in the *NSF Proposal & Award Policies & Procedures Guide* (PAPPG). The complete text of the PAPPG is available electronically on the NSF website at: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg. Paper copies of the PAPPG may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-8134 or by e-mail from nsfpubs@nsf.gov. Proposers are reminded to identify this program solicitation number in the program solicitation block on the NSF Cover Sheet For Proposal to the National Science Foundation. Compliance with this requirement is critical to determining the relevant proposal processing guidelines. Failure to submit this information may delay processing.
- Full Proposals submitted via Research.gov: Proposals submitted in response to this program solicitation should be prepared and submitted in accordance with the general guidelines contained in the *NSF Proposal and Award Policies and Procedures Guide* (PAPPG). The complete text of the PAPPG is available electronically on the NSF website at: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg. Paper copies of the PAPPG may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-8134 or by e-mail from nsfpubs@nsf.gov. The Prepare New Proposal setup will prompt you for the program solicitation number.
- Full proposals submitted via Grants.gov: Proposals submitted in response to this program solicitation via Grants.gov should be prepared and submitted in accordance with the *NSF Grants.gov Application Guide: A Guide for the Preparation and Submission of NSF Applications via Grants.gov*. The complete text of the *NSF Grants.gov Application Guide* is available on the Grants.gov website and on the NSF website at: (https://www.nsf.gov/publications/pub_summ.jsp?ods_key=grantsgovguide). To obtain copies of the Application Guide and Application Forms Package, click on the Apply tab on the Grants.gov site, then click on the Apply Step 1: Download a Grant Application Package and Application Instructions link and enter the funding opportunity number, (the program solicitation number without the NSF prefix) and press the Download Package button. Paper copies of the Grants.gov Application Guide also may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-8134 or by e-mail from nsfpubs@nsf.gov.

In determining which method to utilize in the electronic preparation and submission of the proposal, please note the following:

Collaborative Proposals. All collaborative proposals submitted as separate submissions from multiple organizations must be submitted via FastLane or Research.gov. PAPPG Chapter II.D.3 provides additional information on collaborative proposals.

See PAPPG Chapter II.C.2 for guidance on the required sections of a full research proposal submitted to NSF. Please note that the proposal preparation instructions provided in this program solicitation may deviate from the PAPPG instructions.

Special instructions for submitting to this Big Idea solicitation

All proposals must be submitted to ENG/EFMA; once received, the proposals will be managed by a cross-disciplinary, cross-directorate team of NSF Program Directors.

FastLane Users: Proposers are reminded to identify the program solicitation number (located on the first page of this document) in the first block on the NSF Cover Sheet. Compliance with this requirement is critical to determining the relevant proposal processing guidelines. Please note that even though proposals must be submitted to ENG/EFMA, once received the proposals will be managed by a cross-disciplinary team of NSF Program Directors.

Research.gov Users: The Prepare New Proposal setup will prompt you for the program solicitation number (located on the first page of this document). Compliance with this requirement is critical to determining the relevant proposal processing guidelines. As stated previously, even though proposals must be submitted to ENG/EFMA, once received the proposals will be managed by a cross-disciplinary team of NSF Program Directors.

Grants.gov Users: The program solicitation number will be pre-populated by Grants.gov on the NSF Grant Application Cover Page, however you will need to locate the Division Code, Program Code, Division Name, and Program Name for the specific solicitation you are applying to by visiting <https://www.fastlane.nsf.gov/pgmannounce.jsp>. As stated previously, even though proposals must be submitted to ENG/EFMA, once received the proposals will be managed by a cross-disciplinary team of NSF Program Directors.

Cover Sheet:

Proposal Title:

The title of the proposal **must** begin with “**FW-HTF-P**” to designate a Planning Proposal, “**FW-HTF-R**” to designate a Research Proposal, or “**FW-HTF-T**” to designate a Transition-to-Scale Proposal.

The rest of the title of the proposal should describe the project in concise, informative language without acronyms so that a scientifically or technically literate reader can understand what the project is about. The title should emphasize the scientific work to be undertaken and be suitable for use in public press.

Personnel Listed on the Cover Sheet: Provide complete information requested on the Cover Sheet for the PI and up to four co-PIs.

Project Description:

- Project Descriptions for Research (FW-HTF-R) and Transition-to-Scale (FW-HTF-T) proposals are limited to 15 pages in length.
- Project Descriptions for Planning Grant (FW-HTF-P) proposals are limited to 10 pages in length.

All proposal categories—FW-HTF-P proposals, FW-HTF-R proposals, and FW-HTF-T proposals—must include all sections required by the PAPPG. In addition, the Project Description of all proposal categories *must contain* the following separate sections, clearly labeled with the headings used below, with content as described in Section II.B:

- Work Context
- Integrative Research
- Methods, Measures, and Metrics
- Access and Inclusion

FW-HTF-T proposals must include the following separate section, clearly labeled with the heading used below, with content as described in Section II.B:

- Readiness and Rationale for Transition to Scale

In addition, the Project Description should explain why the level of resources requested is appropriate to the project scope. This requirement is especially important for FW-HTF-R and FW-HTF-T proposals.

The FW-HTF program welcomes outreach activities, such as those intended to provide undergraduate students and those underrepresented in STEM disciplines with a meaningful research experience. The Project Description should describe these activities, and the Budget should request funds sufficient to carry them out. Post-award supplements to support such activities are not anticipated.

Supplementary Documents: *The following supplementary documents are required* and should be uploaded into the Supplementary Documentation Section. **No other supplementary materials are allowed. Proposals that do not contain all of these documents will be returned without review.**

- **List of Project Personnel and Partner Organizations (FW-HTF-R and FW-HTF-T proposals only).** Provide current, accurate information for all personnel and organizations involved in the project. NSF staff will use this information in the merit review process to manage reviewer selection. The list must include all PIs, co-PIs, Senior Personnel, paid/unpaid Consultants or Collaborators, Postdoctoral Researchers, and project-level advisory committee members, including those participating through subawards. This list should be numbered and include (in this order) Full name, Organization(s), and Role in the project, with each item separated by a semi-colon. Each person listed should start a new numbered line. For example:

1. Mei Lin; XYZ University; PI
2. Jak Jabes; University of PQR; Senior Personnel
3. Jane Brown; XYZ University; Postdoctoral Researcher
4. Raket Ademas; ABC Inc.; Paid Consultant
5. Mary Wan; Welldone Institution; Unpaid Collaborator
6. Rimon Greene; ZZZ University; Subawardee

- **Management and Coordination Plan (FW-HTF-R and FW-HTF-T proposals only).** The FW-HTF program aims for convergence, in which knowledge, techniques, and expertise from multiple fields and sectors create new and expanded frameworks for addressing the research goals. Such integration and impact require extra effort in leadership, regular communication, and cross-training. Therefore, a "Management and Coordination Plan" must be submitted as a Supplementary Document and may not exceed three pages. The document must be labeled "Management and Coordination Plan." The plan must describe specific steps the project team plans to take to achieve the goal of convergent research. This includes specifying what team members are responsible for what parts of the planned project, how the team plans to manage the overall effort, how any unpaid collaborators and industry/non-profit partners (if applicable) will be integrated into the team, and specific activities that will help students involved in the project develop the skills to work on convergent research efforts.
- **Letters of Collaboration (if relevant to project):** For all substantial collaborations and engagements (included or not included in the budget) with partner organizations, Letters of Collaboration are strongly encouraged. These should be provided in the Supplementary Documents section of the proposal and follow the format instructions specified in the NSF PAPPG. **Letters of Collaboration cannot contain endorsements or evaluation of the proposed project or any other past projects.** This includes any statement about the value of the project to the partner organization. One acceptable format for a letter of collaboration is as follows:

"If the proposal submitted by Dr. [insert the full name of the Principal Investigator] entitled [insert the proposal title] is selected for funding by NSF, it is my intent to collaborate and/or commit resources as detailed in the Project Description or the Facilities, Equipment or Other Resources section of the proposal."

Proposals with Letters of Collaboration that contain any endorsement or evaluation of the proposed project will be returned without review.

Collaborative activities that are identified in the budget should follow the instructions in the NSF PAPPG. Any substantial collaboration with individuals not included in the budget should also be described in the Facilities, Equipment and Other Resources section of the proposal and documented in a Letter of Collaboration from each collaborator.

- **Postdoctoral Researcher Mentoring Plan:** Proposals that include funding to support postdoctoral researchers must include a Postdoctoral Researcher Mentoring Plan as supplementary documentation. See Chapter II.C.2.j of the PAPPG for further information about the implementation of this requirement.
- **Data Management Plan:** All proposals must include a Data Management Plan or explain the absence of the need for such a plan. A Data Management plan specifies the procedures you will use for keeping, storing, and sharing *data* with other researchers. Data Management Plans should also include the method for making the data anonymous. FastLane will not permit submission of a proposal that is missing a Data Management Plan. The Data Management Plan will be reviewed as part of the intellectual merit or broader impacts of the proposal, or both, as appropriate. See Chapter II.C.2.j of the PAPPG for further information about the implementation of this requirement. For Directorate specific guidance on Data Management Plans see <https://www.nsf.gov/bfa/dias/policy/dmp.jsp>.

Single Copy Documents:

- **Collaborators and Other Affiliations Information:** Proposers should follow the guidance specified in Chapter II.C.1.e of the NSF PAPPG.

FW-HTF Proposal Preparation Checklist:

The following checklist is provided to help ensure the FW-HTF proposal includes all required elements before submission. This is a summary of the requirements described in the sections above. **This is a summary of key items that are in addition to the requirements listed in the PAPPG, and does not replace the requirements listed in the PAPPG.**

- The title of the proposal must begin with "FW-HTF-P" to designate a Planning Proposal, "FW-HTF-R" to designate a Research Proposal, or "FW-HTF-T" to designate a Transition-to-Scale Proposal.
- Limit on total number of proposals per PI, co-PI, Senior Personnel, or Consultant not to exceed one. This limit includes all categories of FW-HTF proposals, and also applies to all subawardees.
- Project Description: As stated in Section V.A of this solicitation, all proposal types must contain the following separate and clearly labeled sections:
 - Work Context;
 - Integrative Research;
 - Methods, Measures, and Metrics; and

- o Access and Inclusion.

FW-HTF-T proposals must also contain the following separate and clearly labeled section:

- o Readiness and Rationale for Transition to Scale.

As stated in Section II.A of this solicitation, it is strongly recommended that the Project Description for all proposal types contains the following three separate and clearly labeled sections:

- o Future Work;
 - o Future Workers;
 - o Future Technology.
- Supplementary documents:
 - o List of Project Personnel and Partner Organizations (FW-HTF-R and FW-HTF-T proposals only); and
 - o Management and Coordination Plan (FW-HTF-R and FW-HTF-T proposals only).

B. Budgetary Information

Cost Sharing:

Inclusion of voluntary committed cost sharing is prohibited.

Budget Preparation Instructions:

Budgets for all projects must include funding for one or more designated FW-HTF project representatives (PI/co-PI/Senior Personnel or NSF-approved replacement) to attend each FW-HTF PI meeting during the proposed lifetime of the award. This requirement applies to Planning, Research, and Transition-to-Scale Grants. For budget preparation purposes, PIs should assume these meetings will be held in the Washington, DC area.

C. Due Dates

- **Full Proposal Deadline(s)** (due by 5 p.m. submitter's local time):

March 23, 2021

D. FastLane/Research.gov/Grants.gov Requirements

For Proposals Submitted Via FastLane or Research.gov:

To prepare and submit a proposal via FastLane, see detailed technical instructions available at: <https://www.fastlane.nsf.gov/a1/newstan.htm>. To prepare and submit a proposal via Research.gov, see detailed technical instructions available at: https://www.research.gov/research-portal/appmanager/base/desktop?_nfpb=true&_pageLabel=research_node_display&_nodePath=/researchGov/Service/Desktop/ProposalPreparationandSubmission.html. For FastLane or Research.gov user support, call the FastLane and Research.gov Help Desk at 1-800-673-6188 or e-mail fastlane@nsf.gov or rgov@nsf.gov. The FastLane and Research.gov Help Desk answers general technical questions related to the use of the FastLane and Research.gov systems. Specific questions related to this program solicitation should be referred to the NSF program staff contact(s) listed in Section VIII of this funding opportunity.

For Proposals Submitted Via Grants.gov:

Before using Grants.gov for the first time, each organization must register to create an institutional profile. Once registered, the applicant's organization can then apply for any federal grant on the Grants.gov website. Comprehensive information about using Grants.gov is available on the Grants.gov Applicant Resources webpage: <https://www.grants.gov/web/grants/applicants.html>. In addition, the NSF Grants.gov Application Guide (see link in Section V.A) provides instructions regarding the technical preparation of proposals via Grants.gov. For Grants.gov user support, contact the Grants.gov Contact Center at 1-800-518-4726 or by email: support@grants.gov. The Grants.gov Contact Center answers general technical questions related to the use of Grants.gov. Specific questions related to this program solicitation should be referred to the NSF program staff contact(s) listed in Section VIII of this solicitation.

Submitting the Proposal: Once all documents have been completed, the Authorized Organizational Representative (AOR) must submit the application to Grants.gov and verify the desired funding opportunity and agency to which the application is submitted. The AOR must then sign and submit the application to Grants.gov. The completed application will be transferred to the NSF FastLane system for further processing.

Proposers that submitted via FastLane or Research.gov may use Research.gov to verify the status of their submission to NSF. For proposers that submitted via Grants.gov, until an application has been received and validated by NSF, the Authorized Organizational Representative may check the status of an application on Grants.gov. After proposers have received an e-mail notification from NSF, Research.gov should be used to check the status of an application.

VI. NSF PROPOSAL PROCESSING AND REVIEW PROCEDURES

Proposals received by NSF are assigned to the appropriate NSF program for acknowledgement and, if they meet NSF requirements, for review. All proposals

are carefully reviewed by a scientist, engineer, or educator serving as an NSF Program Officer, and usually by three to ten other persons outside NSF either as *ad hoc* reviewers, panelists, or both, who are experts in the particular fields represented by the proposal. These reviewers are selected by Program Officers charged with oversight of the review process. Proposers are invited to suggest names of persons they believe are especially well qualified to review the proposal and/or persons they would prefer not review the proposal. These suggestions may serve as one source in the reviewer selection process at the Program Officer's discretion. Submission of such names, however, is optional. Care is taken to ensure that reviewers have no conflicts of interest with the proposal. In addition, Program Officers may obtain comments from site visits before recommending final action on proposals. Senior NSF staff further review recommendations for awards. A flowchart that depicts the entire NSF proposal and award process (and associated timeline) is included in PAPPG Exhibit III-1.

A comprehensive description of the Foundation's merit review process is available on the NSF website at: https://www.nsf.gov/bfa/dias/policy/merit_review/.

Proposers should also be aware of core strategies that are essential to the fulfillment of NSF's mission, as articulated in *Building the Future: Investing in Discovery and Innovation - NSF Strategic Plan for Fiscal Years (FY) 2018 – 2022*. These strategies are integrated in the program planning and implementation process, of which proposal review is one part. NSF's mission is particularly well-implemented through the integration of research and education and broadening participation in NSF programs, projects, and activities.

One of the strategic objectives in support of NSF's mission is to foster integration of research and education through the programs, projects, and activities it supports at academic and research institutions. These institutions must recruit, train, and prepare a diverse STEM workforce to advance the frontiers of science and participate in the U.S. technology-based economy. NSF's contribution to the national innovation ecosystem is to provide cutting-edge research under the guidance of the Nation's most creative scientists and engineers. NSF also supports development of a strong science, technology, engineering, and mathematics (STEM) workforce by investing in building the knowledge that informs improvements in STEM teaching and learning.

NSF's mission calls for the broadening of opportunities and expanding participation of groups, institutions, and geographic regions that are underrepresented in STEM disciplines, which is essential to the health and vitality of science and engineering. NSF is committed to this principle of diversity and deems it central to the programs, projects, and activities it considers and supports.

A. Merit Review Principles and Criteria

The National Science Foundation strives to invest in a robust and diverse portfolio of projects that creates new knowledge and enables breakthroughs in understanding across all areas of science and engineering research and education. To identify which projects to support, NSF relies on a merit review process that incorporates consideration of both the technical aspects of a proposed project and its potential to contribute more broadly to advancing NSF's mission "to promote the progress of science; to advance the national health, prosperity, and welfare; to secure the national defense; and for other purposes." NSF makes every effort to conduct a fair, competitive, transparent merit review process for the selection of projects.

1. Merit Review Principles

These principles are to be given due diligence by PIs and organizations when preparing proposals and managing projects, by reviewers when reading and evaluating proposals, and by NSF program staff when determining whether or not to recommend proposals for funding and while overseeing awards. Given that NSF is the primary federal agency charged with nurturing and supporting excellence in basic research and education, the following three principles apply:

- All NSF projects should be of the highest quality and have the potential to advance, if not transform, the frontiers of knowledge.
- NSF projects, in the aggregate, should contribute more broadly to achieving societal goals. These "Broader Impacts" may be accomplished through the research itself, through activities that are directly related to specific research projects, or through activities that are supported by, but are complementary to, the project. The project activities may be based on previously established and/or innovative methods and approaches, but in either case must be well justified.
- Meaningful assessment and evaluation of NSF funded projects should be based on appropriate metrics, keeping in mind the likely correlation between the effect of broader impacts and the resources provided to implement projects. If the size of the activity is limited, evaluation of that activity in isolation is not likely to be meaningful. Thus, assessing the effectiveness of these activities may best be done at a higher, more aggregated, level than the individual project.

With respect to the third principle, even if assessment of Broader Impacts outcomes for particular projects is done at an aggregated level, PIs are expected to be accountable for carrying out the activities described in the funded project. Thus, individual projects should include clearly stated goals, specific descriptions of the activities that the PI intends to do, and a plan in place to document the outputs of those activities.

These three merit review principles provide the basis for the merit review criteria, as well as a context within which the users of the criteria can better understand their intent.

2. Merit Review Criteria

All NSF proposals are evaluated through use of the two National Science Board approved merit review criteria. In some instances, however, NSF will employ additional criteria as required to highlight the specific objectives of certain programs and activities.

The two merit review criteria are listed below. **Both** criteria are to be given **full consideration** during the review and decision-making processes; each criterion is necessary but neither, by itself, is sufficient. Therefore, proposers must fully address both criteria. (PAPPG Chapter II.C.2.d(i). contains additional information for use by proposers in development of the Project Description section of the proposal). Reviewers are strongly encouraged to review the criteria, including PAPPG Chapter II.C.2.d(i), prior to the review of a proposal.

When evaluating NSF proposals, reviewers will be asked to consider what the proposers want to do, why they want to do it, how they plan to do it, how they will know if they succeed, and what benefits could accrue if the project is successful. These issues apply both to the technical aspects of the proposal and the way in which the project may make broader contributions. To that end, reviewers will be asked to evaluate all proposals against two criteria:

- **Intellectual Merit:** The Intellectual Merit criterion encompasses the potential to advance knowledge; and
- **Broader Impacts:** The Broader Impacts criterion encompasses the potential to benefit society and contribute to the achievement of specific, desired societal outcomes.

The following elements should be considered in the review for both criteria:

1. What is the potential for the proposed activity to
 - a. Advance knowledge and understanding within its own field or across different fields (Intellectual Merit); and

- b. Benefit society or advance desired societal outcomes (Broader Impacts)?
2. To what extent do the proposed activities suggest and explore creative, original, or potentially transformative concepts?
3. Is the plan for carrying out the proposed activities well-reasoned, well-organized, and based on a sound rationale? Does the plan incorporate a mechanism to assess success?
4. How well qualified is the individual, team, or organization to conduct the proposed activities?
5. Are there adequate resources available to the PI (either at the home organization or through collaborations) to carry out the proposed activities?

Broader impacts may be accomplished through the research itself, through the activities that are directly related to specific research projects, or through activities that are supported by, but are complementary to, the project. NSF values the advancement of scientific knowledge and activities that contribute to achievement of societally relevant outcomes. Such outcomes include, but are not limited to: full participation of women, persons with disabilities, and underrepresented minorities in science, technology, engineering, and mathematics (STEM); improved STEM education and educator development at any level; increased public scientific literacy and public engagement with science and technology; improved well-being of individuals in society; development of a diverse, globally competitive STEM workforce; increased partnerships between academia, industry, and others; improved national security; increased economic competitiveness of the United States; and enhanced infrastructure for research and education.

Proposers are reminded that reviewers will also be asked to review the Data Management Plan and the Postdoctoral Researcher Mentoring Plan, as appropriate.

B. Review and Selection Process

Proposals submitted in response to this program solicitation will be reviewed by Ad hoc Review and/or Panel Review.

Reviewers will be asked to evaluate proposals using two National Science Board approved merit review criteria and, if applicable, additional program specific criteria. A summary rating and accompanying narrative will generally be completed and submitted by each reviewer and/or panel. The Program Officer assigned to manage the proposal's review will consider the advice of reviewers and will formulate a recommendation.

After scientific, technical and programmatic review and consideration of appropriate factors, the NSF Program Officer recommends to the cognizant Division Director whether the proposal should be declined or recommended for award. NSF strives to be able to tell applicants whether their proposals have been declined or recommended for funding within six months. Large or particularly complex proposals or proposals from new awardees may require additional review and processing time. The time interval begins on the deadline or target date, or receipt date, whichever is later. The interval ends when the Division Director acts upon the Program Officer's recommendation.

After programmatic approval has been obtained, the proposals recommended for funding will be forwarded to the Division of Grants and Agreements for review of business, financial, and policy implications. After an administrative review has occurred, Grants and Agreements Officers perform the processing and issuance of a grant or other agreement. Proposers are cautioned that only a Grants and Agreements Officer may make commitments, obligations or awards on behalf of NSF or authorize the expenditure of funds. No commitment on the part of NSF should be inferred from technical or budgetary discussions with a NSF Program Officer. A Principal Investigator or organization that makes financial or personnel commitments in the absence of a grant or cooperative agreement signed by the NSF Grants and Agreements Officer does so at their own risk.

Once an award or declination decision has been made, Principal Investigators are provided feedback about their proposals. In all cases, reviews are treated as confidential documents. Verbatim copies of reviews, excluding the names of the reviewers or any reviewer-identifying information, are sent to the Principal Investigator/Project Director by the Program Officer. In addition, the proposer will receive an explanation of the decision to award or decline funding.

VII. AWARD ADMINISTRATION INFORMATION

A. Notification of the Award

Notification of the award is made to *the submitting organization* by a Grants Officer in the Division of Grants and Agreements. Organizations whose proposals are declined will be advised as promptly as possible by the cognizant NSF Program administering the program. Verbatim copies of reviews, not including the identity of the reviewer, will be provided automatically to the Principal Investigator. (See Section VI.B. for additional information on the review process.)

B. Award Conditions

An NSF award consists of: (1) the award notice, which includes any special provisions applicable to the award and any numbered amendments thereto; (2) the budget, which indicates the amounts, by categories of expense, on which NSF has based its support (or otherwise communicates any specific approvals or disapprovals of proposed expenditures); (3) the proposal referenced in the award notice; (4) the applicable award conditions, such as Grant General Conditions (GC-1)*; or Research Terms and Conditions* and (5) any announcement or other NSF issuance that may be incorporated by reference in the award notice. Cooperative agreements also are administered in accordance with NSF Cooperative Agreement Financial and Administrative Terms and Conditions (CA-FATC) and the applicable Programmatic Terms and Conditions. NSF awards are electronically signed by an NSF Grants and Agreements Officer and transmitted electronically to the organization via e-mail.

*These documents may be accessed electronically on NSF's Website at https://www.nsf.gov/awards/managing/award_conditions.jsp?org=NSF. Paper copies may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-8134 or by e-mail from nsfpubs@nsf.gov.

More comprehensive information on NSF Award Conditions and other important information on the administration of NSF awards is contained in the NSF *Proposal & Award Policies & Procedures Guide* (PAPPG) Chapter VII, available electronically on the NSF Website at https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg.

Special Award Conditions:

For every FW-HTF award, one or more designated project representatives (PI/co-PI/Senior Personnel or NSF-approved replacement) must attend annual FW-HTF PI meetings throughout the duration of the grant.

Attribution of support: Grantees are required to include appropriate acknowledgment of NSF support under the NSF Future of Work at the Human-Technology Frontier Big Idea in any publication (including World Wide Web pages) of any material based on or developed under the project, in the following terms:

"This material is based upon work supported by the National Science Foundation (NSF) Future of Work at the Human-Technology Frontier Big Idea under Grant No. (Grantee enters NSF grant number.)"

Grantees are also required to orally acknowledge NSF support using the language specified above during all news media interviews, including popular media such as radio, television and news magazines.

C. Reporting Requirements

For all multi-year grants (including both standard and continuing grants), the Principal Investigator must submit an annual project report to the cognizant Program Officer no later than 90 days prior to the end of the current budget period. (Some programs or awards require submission of more frequent project reports). No later than 120 days following expiration of a grant, the PI also is required to submit a final project report, and a project outcomes report for the general public.

Failure to provide the required annual or final project reports, or the project outcomes report, will delay NSF review and processing of any future funding increments as well as any pending proposals for all identified PIs and co-PIs on a given award. PIs should examine the formats of the required reports in advance to assure availability of required data.

PIs are required to use NSF's electronic project-reporting system, available through Research.gov, for preparation and submission of annual and final project reports. Such reports provide information on accomplishments, project participants (individual and organizational), publications, and other specific products and impacts of the project. Submission of the report via Research.gov constitutes certification by the PI that the contents of the report are accurate and complete. The project outcomes report also must be prepared and submitted using Research.gov. This report serves as a brief summary, prepared specifically for the public, of the nature and outcomes of the project. This report will be posted on the NSF website exactly as it is submitted by the PI.

More comprehensive information on NSF Reporting Requirements and other important information on the administration of NSF awards is contained in the *NSF Proposal & Award Policies & Procedures Guide (PAPPG)* Chapter VII, available electronically on the NSF Website at https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg.

VIII. AGENCY CONTACTS

Please note that the program contact information is current at the time of publishing. See program website for any updates to the points of contact.

General inquiries regarding this program should be made to:

- Balakrishnan (Prabha) Prabhakaran, CISE/IIS, telephone: (703) 292-4847, email: fwhtf-contacts@nsf.gov
- Tara Behrend, SES/SBE, telephone: (703) 292-8053, email: fwhtf-contacts@nsf.gov
- Jordan Berg, ENG/CMMI, telephone: (703) 292-5365, email: fwhtf-contacts@nsf.gov
- David Corman, CISE/CNS, telephone: (703) 292-8754, email: fwhtf-contacts@nsf.gov
- Dan Cosley, CISE/IIS, telephone: (703) 292-8832, email: fwhtf-contacts@nsf.gov
- Michael Hout, SBE/BCS, telephone: (703) 292-2163, email: fwhtf-contacts@nsf.gov
- Ruyan Guo, ENG/ECCS, telephone: (703) 292-8339, email: fwhtf-contacts@nsf.gov
- Sara Kiesler, SBE/SES, telephone: (703) 292-8643, email: fwhtf-contacts@nsf.gov
- Alexandra Medina-Borja, EHR/DUE, telephone: (703) 292-7557, email: fwhtf-contacts@nsf.gov
- Linda Molnar, OD/OIA, telephone: (703) 292-8316, email: fwhtf-contacts@nsf.gov
- Robert Scheidt, ENG/CMMI, telephone: (703) 292-2477, email: fwhtf-contacts@nsf.gov
- Chia Shen, EHR/DRL, telephone: (703) 292-8447, email: fwhtf-contacts@nsf.gov
- Li Yang, EHR/DGE, telephone: (703) 292-2677, email: fwhtf-contacts@nsf.gov

For questions related to the use of FastLane or Research.gov, contact:

- FastLane and Research.gov Help Desk: 1-800-673-6188
- FastLane Help Desk e-mail: fastlane@nsf.gov.
- Research.gov Help Desk e-mail: rgov@nsf.gov

For questions relating to Grants.gov contact:

- Grants.gov Contact Center: If the Authorized Organizational Representatives (AOR) has not received a confirmation message from Grants.gov within 48 hours of submission of application, please contact via telephone: 1-800-518-4726; e-mail: support@grants.gov.

IX. OTHER INFORMATION

The NSF website provides the most comprehensive source of information on NSF Directorates (including contact information), programs and funding opportunities. Use of this website by potential proposers is strongly encouraged. In addition, "NSF Update" is an information-delivery system designed to keep potential proposers and other interested parties apprised of new NSF funding opportunities and publications, important changes in proposal and award policies and procedures, and upcoming NSF [Grants Conferences](#). Subscribers are informed through e-mail or the user's Web browser each time new publications are issued that match their identified interests. "NSF Update" also is available on [NSF's website](#).

Grants.gov provides an additional electronic capability to search for Federal government-wide grant opportunities. NSF funding opportunities may be accessed via this mechanism. Further information on Grants.gov may be obtained at <https://www.grants.gov>.

ABOUT THE NATIONAL SCIENCE FOUNDATION

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