

**FEDERAL DEMONSTRATION PARTNERSHIP
PHASE IV AGREEMENT-FEDERAL GRANT-MAKING AGENCIES**

PARTIES TO THE AGREEMENT

National Science Foundation (NSF), National Institutes of Health (NIH), Office of Naval Research (ONR), Department of Energy (DOE), Department of Agriculture (USDA), Air Force Office of Scientific Research (AFOSR), Army Research Office (ARO), Army Medical Research & Materiel Command (USAMRMC), National Aeronautics & Space Command (NASA), Environmental Protection Agency (EPA), and the institutions, state systems and emerging research institutions listed on the FDP web site. The participants in Phase IV at the onset of this agreement are set forth on Attachment 1 hereto.

Name of Participating Federal Agency

PURPOSE

The purpose of this agreement is to promote increased research productivity in the conduct of Federally supported research and education, provide for enhanced stewardship under Federally supported programs and achieve reductions in administrative burden and costs associated with sponsored research and education.

PARTICIPATION CONDITIONS

The participating Federal grant-making agencies agree to:

1. Apply FDP Terms and Conditions to at least grants and to the extent possible to cooperative agreements awarded to FDP Institutional Members.
2. Designate both an administrative and program representative to the FDP, and where possible, a technical representative.
3. Use the FDP as the primary focus for tests and demonstrations of reengineered processes and systems for the support of research.
4. Actively participate in regular FDP committee and task force meetings, ad hoc working groups, and new or ongoing FDP demonstrations and pilots. Federal agencies shall provide a report to the FDP membership at least every two years describing their efforts to reengineer and streamline processes that affect the grantee community.
5. Provide funding for the operating costs of FDP; through GUIRR and/or through other appropriate funding mechanisms.

The participating institution or organization agrees to:

1. Establish and maintain management and administrative procedures and systems that comply with the standards and requirements of the Federal government for administering federal awards for research. Institutions must not be debarred from doing business with the Federal government.
2. Appoint a faculty representative and a research administration representative, and encourage the involvement of technical staff who support research administration systems in appropriate FDP activities.
3. Participate actively, at institutional expense, in regular FDP committee and task force meetings, ad hoc working groups, and new or ongoing FDP demonstrations and pilots. Failure to attend two consecutive regularly scheduled FDP committee meetings or to participate in FDP activities will be grounds for termination of membership.
4. Pay an initial annual membership fee of \$1,500 unless a lesser fee or waiver of a fee has been granted based upon rationale provided in the proposal submitted by the institution or organization. Subsequent rates will be established by the FDP Committee of the Whole.
5. Continue efforts to reengineer and streamline internal processes and to maintain effective stewardship of federal support. Each institution shall provide a report on these efforts to the FDP membership at least every two years.
6. Report annually on their participation in task forces, standing committees, pilot projects and demonstrations during Phase IV.

The participating emerging research institution agrees to:

1. Establish and maintain management and administrative procedures and systems that comply with the standards and requirements of the Federal government for administering federal awards for research. Institutions must not be debarred from doing business with the Federal government.
2. Designate an individual who is the point of contact for FDP activities.
3. Be involved in appropriate meetings, demonstrations and activities.

TERMS AND CONDITIONS

In the event that the participating institution or organization has not previously held membership in the FDP, the parties agree to establish a mutually agreeable date after execution of this Agreement to have appropriate agency awards (new and continuing) to the institution or organization governed by the "FDP Terms and Conditions" (including applicable agency-specific requirements). Each agency will provide official notification to the institution or organization specifying the awards from that agency that are covered and other implementation details affecting that agency's awards. The agency also may include special conditions in their awards on a project-by-project basis, as necessary. If the participating institution is a member of the current (Phase III) FDP, awards from each agency will continue to be governed by the "FDP General Terms and Conditions" including applicable agency specific requirements and any special conditions as appropriate.

ORGANIZATION

The FDP will be organized generally as set forth in the section entitled "ORGANIZATIONAL STRUCTURE" in the FDP Phase IV Solicitation as announced in the Federal Register on February 8, 2002. The parties may agree, however, to new or modified organizational arrangements during the course of this Agreement.

DURATION AND TERMINATION

This Agreement will remain in effect through September 30, 2008, unless terminated by mutual agreement or by action of the Executive Committee of the FDP. However, it also may be terminated by any of the Federal agencies (so far as such termination relates to the agency's participation) or by the institution or organization with at least 30 days notice to each of the parties. The expiration or termination of any participating agency in this Agreement will not affect the applicability of the terms and conditions used in any awards made prior to the expiration or termination of the agreement. Additional Federal agencies or emerging research institutions may be added as Parties to this agreement with the approval of the FDP Executive Committee. FDP participants will be notified if this occurs.

AGENCY: _____

SIGNATURE: _____ **DATE:** _____

NAME: _____

TITLE: _____