



The Honorable «GOVNAME»
«GOVADDRESS1»
«GOVADDRESS2»
«GOVADDRESS3»
«GOVCITY», «GOVSTATE» «GOVZIP»«GOVZIP4»

Dear Governor «GOVLAST»:

I am writing to request that your office appoint a coordinator for the fiscal year (FY) **2014 and FY 2015 Survey of State Government Research and Development**. The U.S. Census Bureau is collaborating with the National Science Foundation (NSF) to collect research and development (R&D) expenditure information from the 50 states, the District of Columbia, and Puerto Rico. You may recall that your state participated in the FY 2012 and FY 2013 survey. Please note the reporting period will cover two fiscal years: FY 2014 and FY 2015. Your survey response will be compiled by the Census Bureau and forwarded to the NSF, the federal agency charged with collecting and reporting national R&D statistics. These statistics are used to measure states' contributions to our nation's science and technology base, a building block of a strong U.S. economy.

Your state coordinator will be asked to confirm the names and contact information for your state departments and agencies that are most likely to fund or conduct R&D activities. These departments and agencies will receive a web survey questionnaire asking about their R&D activities. The coordinator also serves as the authorizing official for your state's survey response after all departments and agencies complete their survey questionnaires. A copy of the FY 2014 and FY 2015 survey questionnaire is included. An electronic copy is available at <<https://econhelp.census.gov/sgrd>> under 'Forms and Letters' on the Census Business Help Site.

Please contact Lisa McNelis, Census Bureau project manager for this survey, with your state coordinator selection by e-mailing: erd.sgrd@census.gov or calling: 1-888-340-7525. For the FY 2012 and FY 2013 survey, «MRMS» «CONTACTNAME» «CONTACTTITLE» served as your state's survey coordinator.

Thank you in advance for your continuing help to complete a picture of our nation's R&D expenditures by state governments. You can find results from last year's survey from the NSF Web page: <http://www.nsf.gov/statistics/2015/nsf15313/>.

Sincerely,

John H. Thompson
Director

Enclosures

cc: «CONTACTNAME»