



WORKSHEET FOR
Survey of Graduate Students and Postdoctorates in Science and Engineering, Fall 2007
 Conducted for the National Science Foundation (NSF) and National Institutes of Health (NIH)
 By RTI International
 NSF-NIH Graduate Student Survey
 3040 Cornwallis Rd, PO Box 12194
 Research Triangle Park, NC 27709-2194



Questions? E-mail us at gss@rti.org or call us at 1-866-558-0781.
 Submit your survey response online at <http://www.gss2007.org>
 Copies of this worksheet are available on the web site listed above.

Form 812 approved:
 OMB No. 3145-0062
 Expires 7/31/2008

Dear Colleague:

This document provides instructions and a worksheet to help you compile your answers to the NSF/NIH Survey of Graduate Students and Postdoctorates in Science and Engineering (GSS). A school coordinator at your institution provided your contact information to RTI International, the contractor for the GSS. Your school coordinator is responsible for monitoring your institution's responses to the survey and making sure that all survey responses are completed and submitted to NSF before **February 29, 2008**.

This year's survey collects the same basic information requested in the fall 2006 survey. The Web survey is organized the same way as the worksheet.

- Question 1 collects the name and contact information of the person completing this worksheet and the highest degree awarded by this organizational unit.
- Question 2 collects the numbers of part-time and full-time graduate students by race/ethnicity, sex, and citizenship. It also collects first-time enrollment status by these attributes.
- Question 3 collects the number of full-time graduate students by the mechanism and source of their financial support and by sex.
- Question 4 collects the number of (1) postdoctoral researchers (postdocs) by citizenship, financial support, medical degrees, and sex, and (2) doctoral-holding nonfaculty researchers.

We appreciate the time and effort you devote to providing this important information. The GSS is an annual survey conducted since 1966 that is used to provide information on the training of the future labor force in science, engineering, and health-related fields. Your timely response helps us minimize the cost of follow-ups and ensures that we accurately represent your institution in national statistical tables.

Please use our Web survey to report the information on this worksheet. The Web survey asks you to report this information for each organizational unit identified by your school coordinator. You may access our Web survey at <http://www.gss2007.org>, using the ID and password you received by e-mail. If you have not yet received an ID and password, please contact the survey help desk by toll free phone number, 866-558-0781, or e-mail us at gss@rti.org.

If reporting online is impossible, your school coordinator may ask you to provide your answers on this worksheet and return it to his or her office for submission to RTI International. Please make any additional blank copies needed, or visit the Web survey site to download additional copies. If your school coordinator asks you to return your survey response directly by mail, please send it to RTI International at the address above.

Sincerely,

Lynda T. Carlson, PhD
 Director
 Division of Science Resources Statistics
 National Science Foundation

Jennifer Sutton
 Research Training Coordinator
 Office of Extramural Research
 Office of the Director
 National Institutes of Health

This information is solicited under the authority of the National Science Foundation Act of 1950, as amended. All information provided will be used for statistical purposes only. Response is entirely voluntary, and failure to provide some or all of the information will in no way adversely affect your institution. The average time required for questionnaire completion is two hours. Response burden comments should be directed to Suzanne Plimpton, Reports Clearance Officer, NSF, via e-mail at splimpto@nsf.gov or call 703-292-7556. The NSF survey manager, Julia Oliver, can be contacted at joliver@nsf.gov.

Survey Changes for 2007

- **New NSF survey deadline:** February 29, 2008.
- **New terminology.** This year's survey uses the term *organizational units (unit)* rather than departments/programs and research centers/health-care facilities.
- **New IDs and passwords.** Each organizational unit respondent now has his or her own login information.
- **One login for your unit(s).** If you are responding for two or more units, you will now use the same login to the Web survey for all the units.
- **Expanded glossary.** See pages 10 to 13.
- **REMINDER:** As in previous years, our goal is to count each person only once. Individuals associated with interdisciplinary or interinstitutional programs should be counted only in one "home" unit to avoid double counting.

Question 1a. What is the name and contact information of the primary contact, or the person assigned to complete this survey response? Your school coordinator provided this information and it will appear on the Web survey. If you are not using the GSS Web survey to submit your answers and are mailing this worksheet to RTI, please fill in this information.

Institution name	
First name	
Last name	
Title	
Telephone	
Telephone extension	
E-mail	

Question 1b. What is the name and contact information of the alternative contact, or other person to contact if the primary contact is not available? Examples include your supervisor, the data preparer, or another co-worker.

First name	
Last name	
Title	
Telephone	
Telephone extension	
E-mail	

Question 1c. What is the name of this organizational unit?

Your school coordinator provided this information, and it appears on the Web survey pages. If you are not using the GSS Web survey to submit your answers and are mailing this worksheet to RTI, please fill in this information.

Organizational unit	
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Organizational units (“units”) include teaching units (departments or programs) and research units (research centers or health-care facilities). This term replaces several terms used previously: department, program, research center, and health-care facility.

NSF requests information separately for:

- Clinical psychology and all other psychology departments or degree programs
- Degree programs in computer science and mathematics
- Each degree program in engineering (such as electrical engineering, mechanical engineering, etc.)

Please contact your school coordinator if you think more organizational units should be specified for your survey response. The school coordinator will adjust the Web survey accordingly.

Question 1d. What is the highest degree that this unit offers as of fall 2007?

Note: The category “PhD or equivalent” *excludes* degrees such as EdD. It also excludes MD, or other professional degrees.

- PhD or equivalent such as ScD, DEng → Continue with Question 2
- Master’s → Continue with Question 2
- No PhD or Master’s offered → Skip to Question 4

Question 2. How many part-time and full-time graduate students were enrolled in fall 2007 by sex, citizenship and the race/ethnicity categories on the next page? Count each student only once in each row. Count students enrolled in more than one program in only one home unit (department, program, research center, or health-care facility). Categories left blank are presumed to be zeros.

- If this organizational unit had no enrolled graduate students (part-time or full-time) for fall 2007 in a science, engineering, or health-related master's or PhD program, please check this box and skip to Question 4.

Detailed instructions for Question 2

Who is included?

- Full-time and part-time students who (1) are enrolled for credit as of fall 2007 in a science, engineering, or health-related program, and (2) are seeking a master's or PhD (including equivalent, e.g., DEng, ScD). Use your institution's definition of full-time and part-time status to complete Question 2.
- Graduate students doing thesis or dissertation research away from the campus in a U.S. location (for example, at government- or contractor-owned facilities) as long as they are enrolled for credit in a science, engineering, or health-related master's or PhD program in fall 2007.

Clarifications

Only include professional degree candidates (such as MD, DDS, DO, DPT, DVM), interns, and residents, **if they are** concurrently seeking a science, engineering, or health-related master's or PhD or are enrolled in a joint medical/PhD program.

Individuals already holding graduate or medical degrees and currently enrolled in a master's or PhD degree program are counted as graduate students, not postdocs.

Exclude

- Students enrolled at a branch or extension center in a foreign country
- Non-matriculated students

Columns A–J: Race/ethnicity and citizenship

Count each graduate student as EITHER a U.S. citizen/permanent resident (Columns A–I) OR as foreign (Column J).

Include in Columns A–I (U.S. citizens/permanent residents):

- U.S. citizens, including residents of Puerto Rico and U.S. Territories
- Permanent residents holding green cards

Include in Column J (foreign):

- Non-U.S. citizens holding temporary visas

Example: U.S. citizens of Asian descent and permanent residents (holding green cards) of Asian descent are reported only in Column C. Asians who are foreign nationals and holding temporary visas are reported only in Column J.

See **Race/Ethnicity** in the Glossary for definitions of the race/ethnicity categories.

Specific instructions for Columns A–F: U.S. citizens and permanent residents/one race

Count each student only once in his or her race/ethnicity category. (Use Columns G and H if you allow students to report multiple races.)

Count students who report their ethnicity as Hispanic/Latino in Column F only, regardless of their reported race. Column F also includes Hispanic/Latino students who reported no race.

EXCEPTION: Use Column G if students report their ethnicity as Hispanic/Latino **and** report themselves in two or more racial categories.

Specific instructions for Columns G and H: U.S. citizens and permanent residents/ more than one race

If you allow students to report multiple races, count multiple-race students in Column G (Hispanic/Latinos) or H (all others).

Specific instructions for Column I: U.S. citizens and permanent residents/unknown

Use Column I to report U.S. citizens and permanent residents whose race/ethnicity is unknown.

Question 2 (continued)

Please report on a headcount basis (the number of people in whole numbers).

Consistency check: Row 5, Column K, should match Question 3, Row 7, Column M (full-time women).
 Row 6, Column K, should match Question 3, Row 6, Column M (full-time men and women).

Part-time and full-time status by sex (Use your institution's definition of part-time/full-time status.)	Race/Ethnicity and Citizenship of Part-Time and Full-Time Graduate Students Enrolled, Fall 2007 (Enter numbers of students; do not use fractions or decimals.)										
	U.S. Citizens and Permanent Residents									Foreign	Total ¹
	One race only non-Hispanic/Latino					One race only	More than one race		Unknown	Temporary visa holders J	Sum of A thru J ¹ K
	Black/African American A	American Indian/Alaska Native B	Asian C	Native Hawaiian/Pacific Islander D	White E	Hispanic/Latino F	Hispanic/Latino G	Non-Hispanic/Latino H	Unknown (race not stated) I		
1. Men enrolled part-time											
2. Women enrolled part-time											
3. Total part-time ¹											
4. Men enrolled full-time											
5. Women enrolled full-time											
6. Total full-time ¹											
Rows 7 and 8: A <i>first-time</i> graduate student is one who has enrolled for graduate credit at the institution at which he or she is pursuing a degree for the first-time in the fall 2007 term.											
7. Of full-time total (Row 6), how many are <i>first-time</i> ?											
8. Of first-time total (Row 7), how many are <i>women</i> ?											

¹ The shaded rows and column for the totals will be automatically calculated on the Web survey.

Please explain significant differences from last year's survey responses or provide other comments.

Question 3. How many full-time graduate students enrolled in fall 2007 received their largest amount of financial support from each category on the next page? Report each student only once according to the largest amount of support received in fall 2007. When determining the largest source of support, consider all graduate school academic expenses (tuition, tuition remission, stipends, etc.). If the student receives support from two or more sources equally, for reporting purposes select one as the primary source. Students with more than one affiliation should be counted in one organizational unit only (e.g., department, program, research center, or health-care facility). Categories left blank are presumed to be zeros.

If this organizational unit had no full-time graduate students enrolled in surveyed fields for fall 2007, please check this box and skip to Question 4.

Detailed instructions for Question 3

Who is included?

- **Only full-time** students who (1) are enrolled for credit as of fall 2007 in a science, engineering, or health-related program, and (2) are seeking a master's or PhD (including equivalent, e.g., DEng, ScD). Use your institution's definition of full-time status to complete this table.
- **Full-time** graduate students doing thesis or dissertation research away from the campus in a U.S. location (for example, at government- or contractor-owned facilities) as long as they are enrolled for credit in a science, engineering, or health-related master's or PhD program in fall 2007.

Exclude

- Part-time students even if they are receiving support
- Students enrolled at a branch or extension center in a foreign country
- Non-matriculated students

Specific instructions for Rows 1–5:

Mechanisms of support for full-time graduate students

Graduate fellowships—Any competitive award (often from a national competition) given to a student that requires no work of the recipient.

Graduate traineeships—An educational award given to a student selected by the institution.

Graduate research assistantships—An assistantship where most of the student's responsibilities are devoted to research.

Graduate teaching assistantships—An assistantship where most of the student's responsibilities are devoted to teaching.

Other types of support—All other mechanisms of support for full-time students, including self-supported students and members of the Armed Forces whose tuition is paid by the Department of Defense.

Specific instructions for Columns A–H: Federal sources of support for full-time graduate students

Report students primarily supported with funds from the U.S. federal government (e.g., training grants) under the appropriate federal agency (Columns A–H).

Federal agencies are listed in Columns A–G. The **Glossary** lists subagencies for HHS and NIH.

Report as “**Other**” in Column H

- Support from federal agencies not listed in Columns A–G, such as funding from the Fulbright program (State Department), the G.I. Bill (Department of Veterans Affairs), and Government Assistance in Areas of National Need (Department of Education).

Clarification: Students primarily supported by federal loans should be reported in Column L (Self-support).

Specific instructions for Columns I–K: Nonfederal sources of support for full-time graduate students

Nonfederal sources of support are detailed below.

Institutional support/state/local government

Support from **your** institution, such as tuition waivers and stipends, and support from state and local government agencies.

Foreign sources—Support from non-U.S. sources, such as foreign governments, foreign firms, and agencies of the United Nations.

Other U.S. sources—Support from nonprofit institutions, private industry, and all other nonfederal U.S. sources.

Specific instructions for Column L: Self-support

Report students primarily supported by loans (including federal loans) or personal or family financial contributions in Column L.

Question 3 (continued)

Please report each category on a headcount basis (the number of people in whole numbers).

Consistency check: Row 6, Column M, should match Question 2, Row 6, Column K (full-time men and women).
 Row 7, Column M, should match Question 2, Row 7, Column K (full-time women).

Largest Mechanism and Source of Financial Support for Full-Time Graduate Students, Fall 2007 (Enter numbers of students; do not use fractions or decimals.)														
Mechanisms of support	Federal sources (excluding loans)								Nonfederal sources				Total¹	
	Department of Defense A	HHS/ National Institutes of Health B	Other HHS C	National Science Foundation D	Department of Agriculture E	NASA F	Department of Energy G	Other federal sources H	Institutional support/ state/local government I	Foreign sources J	Other U.S. sources K	Self-supported students ² L	Sum of A thru L M	
1. Graduate fellowships														
2. Graduate traineeships														
3. Graduate research assistantships														
4. Graduate teaching assistantships ²														
5. Other types of support														
6. Total full-time graduate students ¹														
7. Of full-time total (Row 6), how many are women?														

¹ The light-shaded rows and column for the totals will be automatically calculated on the Web survey.

² Please do not write in the dark-shaded boxes.

Please explain significant differences from last year's survey responses or provide other comments.

Question 4. During fall 2007, how many postdoctoral researchers (postdocs) and doctoral-holding nonfaculty researchers in your organizational unit were in the categories on the next page? Individuals with appointments in more than one organizational unit (department, research center, or health-care facility) should be included in one home organizational unit only. Count each individual only once. Categories left blank are presumed to be zeros.

If this organizational unit had no postdocs or doctoral-holding nonfaculty researchers appointed or employed in fall 2007, please check this box.

Detailed instructions for Question 4

A postdoc is defined as meeting both of the following qualifications:

1. Holds a recent doctoral degree, generally awarded within the last 5 years, such as:
 - PhD or equivalent (e.g., ScD or DEng) **or**
 - First professional degree in a medical or related field (MD, DDS, DO, DVM) **or**
 - Foreign equivalent to a U.S. doctoral degree.
2. Has a limited-term appointment, generally 5–7 years:
 - Primarily for training in research or scholarship and
 - Working under the supervision of a senior scholar in a unit affiliated with **your** institution.

Who is included?

Include postdocs in science, engineering, and health-related fields receiving research training through this organizational unit.

- Postdocs who are U.S. citizens, residents of Puerto Rico and the U.S. Territories, permanent residents holding green cards, and temporary visa holders
- Postdocs appointed by your organizational unit who work in other units at your institution

INCLUDE clinical fellows if the primary purpose of the appointment is research training under the supervision of a senior scholar.

EXCLUDE those with appointments in residency training programs in medical and health professions.

Specific instructions for Rows 2 and 3

Please note that the numbers reported in rows 2 and 3 are subsets of the totals reported in Row 1.

**Specific instructions Columns A–D:
Largest source of support for Postdocs**

Report each postdoc only once by the largest source of support. Sources of support are detailed below.

Federal fellowships—Any competitive award from the U.S. government (often from a national competition) that requires no work of the recipient.

Federal traineeships—An educational award from the U.S. government given to a postdoc selected by the institution.

Federal research grants—A type of financial assistance award from the U.S. government to an organization or individual to conduct specific research activities.

Nonfederal support—Support from state and local government; support from your institution, foreign sources (e.g., foreign governments, foreign firms, and agencies of the United Nations); and other U.S. sources, such as support from nonprofit institutions, private industry, and all other nonfederal U.S. sources.

**Specific instructions for postdocs
Column F: Foreign postdocs**

Of the total number of postdocs reported in Column E, report the number who are foreign (temporary visa holders) in Column F.

Native residents of Puerto Rico and the U.S. Territories are considered U.S. citizens and should not be reported in Column F.

Specific instructions for Column G: Doctoral-holding nonfaculty researchers

Include all doctoral-holding nonfaculty researchers (both U.S. and foreign) who are (1) not considered either postdoctoral researchers or members of the faculty and (2) involved principally in research activities.

Question 4 (continued)

Enter numbers of individuals; do not use fractions or decimals.

Largest Source of Support and Citizenship for Postdocs, Fall 2007							Doctoral- holding nonfaculty researchers G
	Federal fellowships A	Federal traineeships B	Federal research grants C	Nonfederal support D	Total ¹ Sum of A–D E	Of the total in Column E, how many are <i>foreign</i> (temporary visa holders) ? F	
1. Total							
2. Of number in Row 1, how many are <i>women</i> ?							
3. Of number in Row 1, how many hold an MD, DO, DDS, or DVM?							

¹ The shaded column for the totals will be automatically calculated on the Web survey.

Please explain significant differences from last year's survey responses or provide other comments.

**This completes the questions for the 2007 GSS. Please enter this information in
the Web survey or return this worksheet to your school coordinator.
Thank you for your assistance.**

Glossary

Assistantships (Question 3)—See [Graduate Research Assistantships](#) and [Graduate Teaching Assistantships](#).

Degree Level (Question 1d)—Highest graduate degree offered by the organizational unit. Survey respondents may select “PhD or equivalent,” “Master’s,” or “No PhD or Master’s offered” (i.e., a non-degree program). PhD equivalent degrees such as ScD and DEng are also included, but MD and other professional degrees are not.

Department of Agriculture (Question 3)—Financial support from the U.S. Department of Agriculture (USDA) includes research assistants working on projects financed out of agency formula funds, competitive research grants, and institution fellowship and training grants.

Department of Defense (Question 3)—Financial support from the U.S. Department of Defense (DOD) including the Departments of the Army, Navy, and Air Force, as well as other programs within DOD.

Department of Energy (Question 3)—Financial support from the U.S. Department of Energy (DOE) research grants, including those supported by grants at the DOE National Laboratories.

Department of Health and Human Services (Question 3, Columns B and C)—Report financial support from the institutes or divisions of the National Institutes of Health (NIH) in Column (B). Report support from all other components of the U.S. Department of Health and Human Services (HHS) under Column (C). See [National Institutes of Health](#) and [Other Health and Human Services Organizations](#).

Doctoral-Holding Nonfaculty Researchers (Question 4)—All doctoral-holding researchers who are (1) not considered either postdoctoral researchers or members of the faculty, and (2) involved principally in science and engineering or health-related research activities.

Download—Receive a data file from NSF/RTI via the Internet through the GSS Web survey.

Federal Fellowships (Question 4)—A fellowship is any competitive award from the U.S. government (often from a national competition) given to a postdoc that requires no work of the recipient.

Federal Research Grants (Question 4)—Grants from any agency, office or department of the U.S. government that supports specific research goals. See Nonfederal Sources of Support.

Federal Sources of Support for Graduate Students (Question 3)—Graduate student financial support provided by the federal agencies listed in Question 3, Columns A–G. See entries for the [Department of Defense](#), the [Department of Energy](#), the [National Institutes of Health](#), the [Department of Health and Human Services](#), the [National Science Foundation](#), the [Department of Agriculture](#), and [NASA \(National Aeronautics and Space Administration\)](#). Count students primarily supported by federally guaranteed student loans in Column (L) Self-supported students.

Federal Sources of Support for Postdocs (Question 4)—Financial support from any agency, office, or department of the U.S. government.

Federal Traineeships (Question 4)—Educational award from the U.S. government given to a student selected by the institution.

First-Time Graduate Student (Question 2)—Graduate students enrolled for credit at the institution at which they are pursuing a graduate degree for the first time as of fall 2007. All other students should not be considered first-time students.

Foreign Postdocs (Question 4)—An individual in the U.S. on a temporary visa and meeting the criteria of a postdoc (see [Postdoc](#)). Postdocs who are native residents of Puerto Rico or a U.S. Territory, or permanent residents holding green cards should not be included as foreign postdocs.

Foreign Sources of Support (Question 3)—Funding from non-U.S. sources, e.g., foreign governments, foreign industrial firms and specialized agencies of the United Nations.

Foreign Students/Temporary Visa Holders (Question 2)—Graduate students in the U.S. on temporary visas. Students who are native residents of Puerto Rico or a U.S. Territory, or permanent residents holding green cards should be included under U.S. citizens and permanent residents.

Graduate Fellowships (Question 3)—A competitive award (often from a national competition) to a graduate student that requires no work of the recipient.

Graduate Research Assistantships (Question 3)—A financial award given to a graduate student where most of the student’s responsibilities are devoted primarily to research assistant activities.

Graduate Teaching Assistantships (Question 3)—A financial award given to a graduate student where most of the student’s responsibilities are devoted primarily to teaching assistant activities.

Graduate Traineeships (Question 3)—A financial award given to a student selected by the institution.

GSS (Survey of Graduate Students and Postdoctorates in Science and Engineering)—An annual survey collecting information about graduate enrollment, postdoctoral researchers, and doctoral-holding nonfaculty researchers in science, engineering and selected health-related fields. Jointly sponsored by the NSF and the NIH, the GSS provides a comprehensive picture of the training of future scientists, engineers and health-related professionals in U.S. graduate schools.

GSS Code—A 3-digit code assigned to eligible science, engineering, and health-related programs for inclusion in the GSS. The GSS code is used to report information at the organizational unit level.

GSS Code List—A list of all organizational units categorized by NSF as science, engineering or health-related. Each unit is assigned a 3-digit numerical code by NSF.

GSS Crosswalk—A list that shows the relationship between the GSS science, engineering and health-related disciplines (GSS codes) and the National Center for Education Statistics (NCES) Classification of Instructional Programs (CIP) Codes.

Highest Degree Granted (Question 1d)—The highest degree granted (Master’s or PhD) by the organizational unit. See [Non-Degree Program](#).

ID —A unique identification assigned to each user for the purpose of logging into the GSS online data collection system.

Institutional Support/State/Local Government Support (Question 3)—Financial support (such as stipends or tuition) provided by the institution or state or local governments. This category includes students receiving tuition waivers.

Largest or Primary Source of Support (Question 3)—The source of funds (listed in Columns A–L) that provides the largest amount (highest percentage) of financial support for each graduate student. When determining the largest source of support, consider all graduate school academic expenses (tuition, tuition remission, stipends, etc.). If a student is supported by two or more equal sources of support, select one as the primary.

National Institutes of Health (Question 3, Column B)—Financial support received from the following organizations within National Institutes of Health (NIH):

National Cancer Institute
National Eye Institute
National Heart, Lung, and Blood Institute
National Human Genome Research Institute
National Institute on Aging
National Institute on Alcohol Abuse and Alcoholism
National Institute of Allergy and Infectious Diseases
National Institute of Arthritis and Musculoskeletal and Skin Diseases
National Institute of Biomedical Imaging and Bioengineering
National Institute of Child Health and Human Development
National Institute on Deafness and Other Communication Disorders
National Institute of Dental and Craniofacial Research
National Institute of Diabetes and Digestive and Kidney Diseases
National Institute on Drug Abuse
National Institute of Environmental Health Sciences
National Institute of General Medical Sciences
National Institute of Mental Health
National Institute of Neurological Disorders and Stroke
National Center of Nursing Research
National Library of Medicine
Center for Information Technology
Center for Scientific Review
John E. Fogarty International Center
National Center for Complementary and Alternative Medicine
National Center on Minority Health and Health Disparities
National Center for Research Resources
NIH Clinical Center

National Science Foundation (Question 3)—Financial support from the U.S. National Science Foundation (NSF) graduate fellowships, as well as support under NSF research grants.

Non-Degree Program (Question 1)—An organizational unit that does not offer graduate degrees (i.e., Master’s or PhD) in science, engineering or health-related fields. An organizational unit is considered a non-degree program even if it grants a first professional doctoral degree. Non-degree programs should report only postdoctoral researchers and doctoral-holding nonfaculty researchers.

Nonfederal Sources of Support (Questions 3 and 4)— Support from state and local government; support from **your** institution, such as tuition waivers and stipends; support from foreign sources, such as foreign governments, foreign firms, and agencies of the United Nations; and other U.S. sources, such as support from nonprofit institutions, private industry, and all other nonfederal U.S. sources.

Organizational Unit (Unit)—This term refers to the names of the organizational units where graduate students, postdoctoral researchers, and doctoral-holding nonfaculty researchers are enrolled and/or work. A unit can be a teaching unit, research unit or both a teaching and research unit.

Other Health and Human Services Organizations (Question 3, Column C)—Other than the NIH, the U.S. Department of Health and Human Services (HHS) includes among others the following organizations:

Centers for Disease Control and Prevention
National Institute for Occupational Safety and Health
Food and Drug Administration
Health Resources and Services Administration
Substance Abuse and Mental Health Services Administration

Other Federal Sources (Question 3, Column H)—Financial support from U.S. federal agencies not listed in Question 3, Columns A– G (e.g., the Fulbright program (State Department), the G.I. Bill (Department of Veterans Affairs) and Department of Education programs).

Other Types of Support (Question 3, Row 5)— All other mechanisms of support for full-time students, including self-supported students and members of the Armed Forces whose tuition is paid by the U.S. Department of Defense.

Other U.S. Sources of Support (Question 3, Column K)—Financial support from industrial firms, nonprofit institutions (e.g., independent research institutes, professional societies, philanthropic foundations), and all other sources of support originating within the United States. It does not include loans, family money, personal savings used by students supporting themselves, or federal or institutional sources of support.

Part-Time Graduate Student (Question 2)—Use your own institution’s policy and definition to count part-time students.

Password—Used with the user ID for the purpose of logging into the GSS Web survey. The password may be changed by the user by clicking on “Change password” in the menu at the top of the screen. The new password must be at least 8 characters in length and include a combination of upper- and lowercase letters, numbers, and symbols. School coordinators can resend password and ID information to unit respondents on the Send or Resend ID/Password screen. See [ID](#).

Postdoctoral researcher or Postdoc (Question 4)—A postdoc is defined as meeting both of the following qualifications:

1. Holds a recent doctoral degree, generally awarded within the last 5 years, such as:
 - PhD or equivalent (e.g., ScD or DEng) **or**
 - First professional degree in a medical or related field (MD, DDS, DO, DVM) **or**
 - Foreign degree equivalent to a U.S. doctoral degree
2. Has a limited-term appointment, generally 5–7 years:
 - Primarily for training in research or scholarship **and**
 - Working under the supervision of a senior scholar in a unit affiliated with your institution

Puerto Rico and U.S. Territories—U.S. Territories include: American Samoa, Guam, Federated States of Micronesia, the Northern Marianas, and the U.S. Virgin Islands.

Race/Ethnicity (Question 2, Columns A–I)—The U.S. Office of Management and Budget uses the following definitions of race/ethnicity:

- **Black or African American**—A person having origins in any of the black racial groups of Africa
- **American Indian or Alaska Native**—A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment
- **Asian**—A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
- **Native Hawaiian or Other Pacific Islander**—A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific islands
- **White**—A person having origins in any of the original peoples of Europe, the Middle East, or North Africa
- **Hispanic or Latino**—A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race
- **More Than One Race Reported**—Students reporting two or more of the race categories listed above

Report **U.S. citizens** (including those from Puerto Rico and U.S. Territories), **and permanent residents** whose race/ethnicity is unknown in Column I. All temporary visa holders should be reported in Column J.

Research Unit—Research centers, health-care facilities and other organizations at the academic institution that appoint postdoctoral researchers and/or employ doctoral-holding nonfaculty researchers.

School Coordinator—Person responsible for completing the GSS for the entire school or a portion of the institution.

Teaching Unit—Grants graduate-level research-oriented degrees including Master’s, PhD, and PhD equivalents such as ScD and DEng. Do not include units that grant only professional degrees.

Upload—Send a data file or completed survey spreadsheet to NSF/RTI via the GSS Web survey. Uploaded data allow you to view your responses on the GSS Web survey and see your consistency checks.

Unit—See Organizational Unit.

Unit Respondent—Person(s) responsible for reporting unit data to the School Coordinator.

U.S. Citizens and Permanent Residents—U.S. citizens, including those from Puerto Rico and the U.S. Territories, and permanent residents holding green cards.

THANK YOU

Please submit the information on this worksheet via the Web survey at:

<http://www.gss2007.org>.

Or, return your completed worksheet(s) to your school coordinator in time to meet NSF's February 29, 2008 deadline.

If your school coordinator asks you to return your worksheet(s) directly by mail, please send to:

NSF-NIH Graduate Student Survey
c/o RTI International
3040 Cornwallis Rd, PO Box 12194
Research Triangle Park, NC 27709-2194

Questions?

Call Jamie Friedman toll free at 1-866-558-0781, or (312) 456-5262.

Or, e-mail us at gss@rti.org



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